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Grafton County Report



FISCAL YEAR 1983

July 1, 1982 — June 30, 1983

**ANNUAL REPORT OF THE COMMISSIONERS
OF**




**Grafton
County**

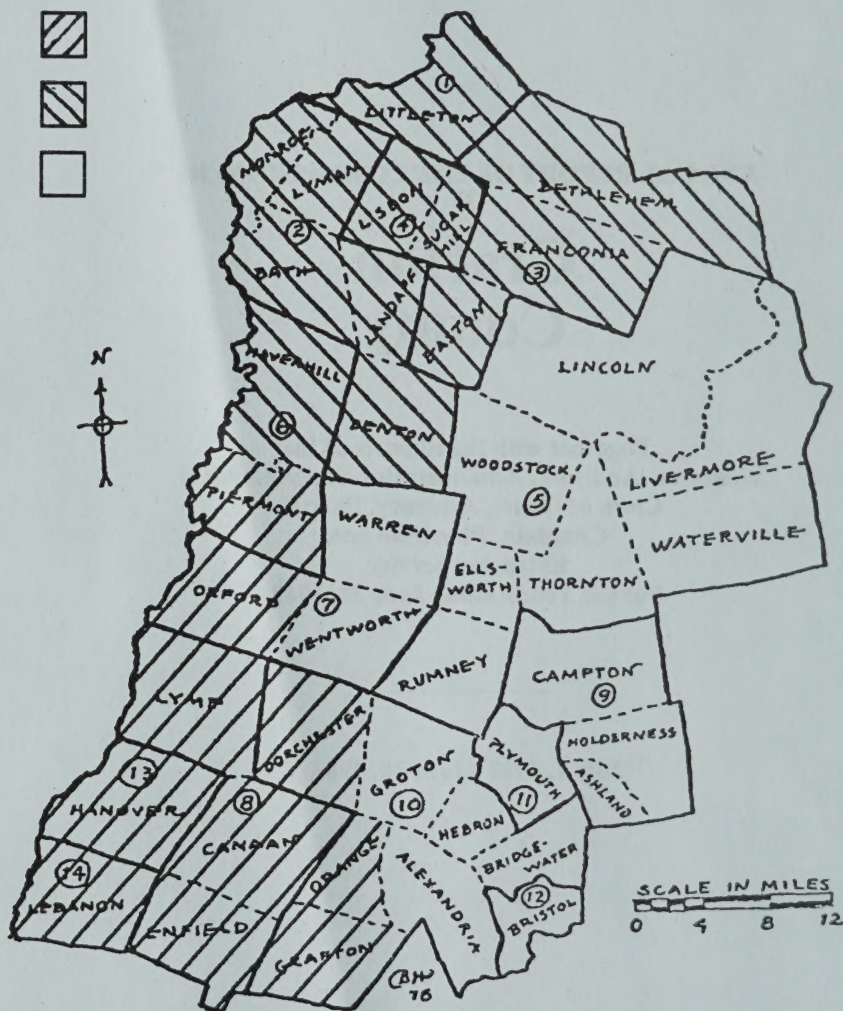
**Together with the Reports of the
Treasurer, Auditors, Administrator-Superintendent,
Clerk of Court, Attorney, Sheriff,
Chaplain, Physician and
Extension Service
For the Year Ending June 30, 1983**

(July 1, 1982 - June 30, 1983)

MAP OF GRAFTON COUNTY, N.H. SHOWING

TOWNS _____
REPRESENTATIVE DISTRICTS _____ (1)**
COUNTY COMMISSIONER DISTRICTS

- 1 
- 2 
- 3 



**Representative districts shown are effective through 12/31/82. Districts changed effective 1/1/83. See pages 6 & 7.

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GRAFTON COUNTY OFFICERS-FY 1983

COMMISSIONERS

Dorothy Campion, Hanover
Richard L. Bradley, Woodstock
Arthur E. Snell, Landaff

TREASURER

A. F. Stiegler, III, Woodsville

EXECUTIVE DIRECTOR/WELFARE COORDINATOR

Evelyn I. Smith, Woodsville

COUNTY ATTORNEY

John B. Eames, Littleton

SHERIFF

Herbert W. Ash, Campton

CLERK OF COURT

Paul Gruber, Bethlehem

JUDGE OF PROBATE

Gary W. Boyle, Littleton

REGISTER OF PROBATE

Barbara J. Fortier, Woodsville

REGISTER OF DEEDS

Charles A. Wood, Woodsville

ADMINISTRATOR, NURSING HOME

William Siegmund, Woodsville

SUPERINTENDENT, FARM AND JAIL

William Siegmund, Woodsville

CHAPLAINS

Jewell Lamphere, North Haverhill
Rev. John Nolin, Woodsville

PHYSICIANS

Harry Rowe, Wells River
Elisabeth Berry, Wells River

AUDITORS

Mason & Rich Professional Association, Concord

GRAFTON COUNTY DELEGATION
July 1-December 31, 1982

Dist. No. 1	Charles F. Armstrong, Littleton David W. Lynde, Littleton Kathleen W. Ward, Littleton
Dist. No. 2	Nelson Chamberlin, Bath
Dist. No. 3	Anthony Pepitone, Bethlehem
Dist. No. 4	Fred W. Snell, Lisbon
Dist. No. 5	W. Murray Clark, Lincoln Betty Jo Taffe, Rumney
Dist. No. 6	Paul I. LaMott, Haverhill Ezra B. Mann, II, Haverhill
Dist. No. 7	Glynetta B. Thomson, Orford
Dist. No. 8	C. Dana Christy, Canaan Myrl R. Eaton, Enfield John B. Hammond, Canaan
Dist. No. 9	Harold V. Buckman, Ashland Philip W. Look, Campton
Dist. No. 10	Francis C. Seely, Bridgewater
Dist. No. 11	William J. Driscoll, Plymouth Neil McIver, Plymouth
Dist. No. 12	Bruce C. Rounds, Bristol
Dist. No. 13	Mary P. Chambers, Hanover Marion L. Copenhaver, Hanover Elizabeth L. Crory, Hanover Michael B. King, Hanover
Dist. No. 14	James L. Logan, Lebanon Stanley E. Mansfield, Lebanon Mark E. Melendy, Lebanon Lorine M. Walter, Lebanon Roger S. Wood, Lebanon

GRAFTON COUNTY DELEGATION
January 1-June 30, 1983

Dist. No. 1	Rita C. McAvoy, Littleton Kathleen W. Ward, Littleton Henry F. Whitcomb, Jr., Littleton
Dist. No. 2	Philip Weymouth, Lisbon
Dist. No. 3	Edward D. Densmore, Franconia
Dist. No. 4	Roger Stewart, Lincoln
Dist. No. 5	Paul I. LaMott, Haverhill Ezra B. Mann, II, Haverhill
Dist. No. 6	Wayne D. King, Campton Betty Jo Taffe, Rumney
Dist. No. 7	Stephen N. Harnish, Lyme
Dist. No. 8	W. Richardson Blair, Holderness William J. Driscoll, Plymouth V. Michael Hutchings, Plymouth
Dist. No. 9	Harold V. Buckman, Ashland (January 1-February 1) John B. Townsend, Bridgewater (June 15-June 30)
Dist. No. 10	Bruce C. Rounds, Bristol
Dist. No. 11	C. Dana Christy, Canaan Craig A. Downing, Enfield Roger L. Easton, Canaan
Dist. No. 12	Mary P. Chambers, Hanover Marion L. Copenhaver, Hanover Elizabeth L. Crory, Hanover Michael B. King, Hanover
Dist. No. 13	Joseph F. Duggan, Lebanon Shirley A. Girouard, Lebanon James L. Logan, Lebanon Thomas Stevens, Lebanon Lorine M. Walter, Lebanon

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: July 19, 1982
Time: 9:00 a.m.
Place: Courthouse, No. Haverhill, NH

Present: Reps. LaMott, Rounds, Mann, Taffe, Driscoll, Armstrong; Treasurer A.F. Stiegler, III.
Absent: Reps. Logan, Christy, Copenhaver.

Rep. LaMott called the meeting to order at 9 a.m.

Rep. Mann moved that the Commissioners be authorized to borrow \$1,000,000 (one million dollars) in anticipation of taxes. Motion seconded. Motion passed without dissent.

Rep. LaMott declared a brief recess.

Respectfully submitted,

Betty Jo Taffe, Clerk
Grafton County Delegation

Date: July 19, 1982
Time: 9:00 a.m.
Place: Courthouse, No. Haverhill, NH

Present: Reps. LaMott, Mann, Taffe, Driscoll, Rounds, Copenhaver, Armstrong, Logan, Christy; Commissioners Campion, Bradley and Snell; Executive Director Evelyn Smith.

Rep. LaMott called the meeting out of recess at 9:10 a.m.

Anna Pluhar, Executive Director of the Upper Valley Senior Citizens Council, gave an overview of the Senior Meals on Wheels program in Grafton County. The Council is requesting \$49,220 in county funds for FY 83.

John Coleman, Program Director of T.E.M.P.O. Workshop, described the agency's programs. T.E.M.P.O. is requesting \$8,500 in county funds for FY 83.

Dennis MacKay, Area Director representing White Mountain Mental Health, explained the structure of Northern N.H. Mental Health and Development Services and its relation to White Mountain Mental Health and T.E.M.P.O. Workshop. He clarified that county monies do not support expenses for the regional agency, but are used strictly for local services. White Mountain Mental Health is requesting \$20,414 from the County for FY 83. Mr. MacKay pointed out that the agency has experienced an increase in caseload due to the N.H. Hospital's restriction of voluntary admissions.

Bert Nadeau, Director of Clinical Services of West Central N.H. Community Mental Health Services, presented an overview of the agency's program and described the agency's response to decreased revenue. The agency is requesting \$29,152 from Grafton County for FY 83.

Walter Beck, Executive Director of the Lakes Region Mental Health Center, Inc., gave an overview of the agency's programs in Grafton County. The agency request for funds from Grafton County for FY 83 is \$16,000.

Bernadette Nay, Director of the North Country Home Health Agency, discussed the North Country Child Abuse program, including the request for \$8,000 in county funds. (See letter attached).

Joan M. Collins, Business Manager of North Country Home Health Agency, Inc., discussed the agency's Homemaker/Home Health Aide Program. The agency is requesting \$7,500 in county funds for FY 83. (See the attached letters.)

In the absence of a representative from the Pemi-Baker Home Health Agency, Rep. Driscoll moved that the attached letter be included in the record and given the same consideration as the

other agency requests. Motion seconded. Motion approved without dissent. The agency is requesting \$10,057 from Grafton County for FY 83.

Joyce Lemire, Lebanon Area Health Council, Marion Dolan, Newfound Area Nursing Association, and Janet Knight, Mascoma Home Health Services, gave an overview of their agencies' services. The agency requests for county funds for FY 83 are as follows: Newfound Area Nursing Association-\$9,000; Mascoma Home Health Services-\$4,000; Lebanon Area Health Council-\$17,500.

The Executive Committee recessed for lunch at 12 noon. Rep. LaMott reconvened the session at 12:30 p.m.

Norine Williams, Executive Director of Ammonoosuc Family Planning, described the agency's programs, including those contracted through the Plymouth office and the WIC program. (See the attached description.) The agency is requesting \$6,000 from the County for FY 83.

Al Alessi, Director of the LISTEN Center, Judy Parker, Director of the Welfare and Unemployment Self-Help Clinic, and Rob Nichols, Director of the Opportunity Center, presented a proposal requesting \$18,000 in county funding of the Grafton County Human Services Network, which is comprised of the three agencies.

Donlon Wade, Director of Headrest, presented an overview of the agency's programs. The agency is requesting \$2,000 from the County for FY 83.

Phil Bush, Director of Upper Valley Youth Services, gave an overview of the agency. The agency is requesting \$5,000 from the County for FY 83.

Bruce Pacht, Executive Director of the Upper Valley Development and Training Center, described the Center's programs. The agency is requesting \$15,000 in county funding for FY 83.

Rep. Rounds moved that the meeting adjourn. Motion seconded. Motion passed without dissent at 2:25 p.m.

Respectfully submitted,

Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

Date: July 21, 1982

Time: 9:00 a.m.

Place: Grafton County Courthouse, No. Haverhill, N.H.

Present: Reps. LaMott, Christy, Taffe, Mann, Logan, Driscoll, Rounds, Armstrong, Copenhaver; Commissioners Bradley, Snell, Campion; Executive Director Evelyn Smith.

Rep. LaMott called the meeting to order at 8:59 a.m. and announced that the employee classification system would be the first order of business on July 23, 1982.

Rep. Mann moved that the minutes of the public hearing on June 7, 1982 be approved. Seconded. Motion passed without dissent.

Rep. Christy moved that the June 9, 1982 letter from Homer L. May to Paul LaMott be included in the public record. Seconded. Motion passed, Mann and Copenhaver dissenting.

Rep. Mann moved that all increases in personnel costs, including salary and benefit increases and insurance increases except those required by law be removed from the commissioners' budget. Seconded. Motion passed without dissent.

Rep. Copenhaver asked whether the Association of Counties was considering a plan for counties to become self-insurers for health insurance as an alternative to Blue Cross/Blue Shield. Commissioner Campion and Rep. LaMott discussed problems with such self-insurance at the present time.

Rep. LaMott asked that the Executive Committee address the question of salaries of elected officials in this budget.

Administration - Rep. Christy moved that under .23 Consulting Services the county appropriate \$200. Seconded. Discussion of the commissioners' recommendation that \$5000 be appropriated to enable them to hire a consultant to review agencies requesting county social service funding. Rep. LaMott moved that the Christy motion be **amended** to appropriate \$5000 for .23 Consulting Services. Seconded. Amended motion passed 5-3. (Voting yes: Taffe, Mann, Rounds, Armstrong, Copenhagen; voting no: Christy, Driscoll, Logan; LaMott in chair).

The Executive Committee accepted administration .23-.97 as printed. (.009-.14 passed over).

Treasurer - passed over.

County Delegation - accepted as printed.

County Attorney - .009-.14 passed over. .29-.97 accepted as printed.

Medical Referee - Rep. Copenhagen moved that .24 Consultant Fees and Exp. be reduced to \$7000. Seconded. Motion passed without dissent.

Register of Deeds - Rep. Rounds moved that .35 Printing, Binding, Books be reduced to \$6000. Seconded. Motion passed without dissent.

Rep. Rounds moved that \$14,000 for a PR-1/1C-S Reader be deleted. Seconded. Motion passed with Reps. Mann and Christy dissenting.

Items .36-.9701 accepted as printed.

Register of Probate - Rep. Rounds moved that .48 Guardianship Law be reduced to \$2000 and .49 Court Costs re: Appeals be reduced to \$2000. Seconded. Motion passed without dissent.

Items .20-.38 and .68-.97 accepted as printed.

Sheriff's Department - Rep. Copenhagen moved that .29 Outside Services and Fees be reduced to \$4500. Seconded. Motion passed without dissent.

Rep. Rounds asked for a breakdown of the Sheriff's Dept. phone costs according to incoming WATTS, outgoing WATTS, credit card, collect calls and other charges.

Rep. LaMott stated that the cruisers should be filled from county or state gasoline pumps.

Rep. Driscoll moved that .95 Vehicle Insurance be increased to \$3500. Seconded. Motion passed without dissent.

Rep. Copenhagen moved that .97 New Equipment be put on hold for the present time. Seconded. Motion passed without dissent.

Rep. Rounds moved that the supplemental request for a radio repeater on Tenney Mountain be put on hold. Seconded. Motion passed without dissent.

Rep. Rounds moved that the meeting recess until Friday, July 23, 1982 at 9 a.m. Seconded. Motion passed without dissent.

Respectfully submitted,

Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

Date: July 23, 1982

Time: 9:00 a.m.

Place: Grafton County Courthouse, No. Haverhill, N.H.

Present: Reps. LaMott, Rounds, Taffe, Armstrong, Logan, Christy, Mann, Copenhaver; Commissioners Bradley, Campion, Snell; Executive Director Evelyn Smith.

Absent: Rep. Driscoll (excused due to illness).

SHERIFF'S DEPARTMENT [continued from 7/21/82 meeting]

Sheriff Ash and Deputy Sheriff Andy Anderson met with the Executive Committee to discuss the departments budget request. 1) .29 Outside Services and Fees pertains to special deputies and bailiffs for the Superior Court. 2) The breakdown of telephone shows the charges are almost totally monthly rate charges with negligible charges for toll or credit card calls. 3) The Sheriff and deputy answered questions pertaining to the proposed radio repeater for Tenney Mountain. 4) Sheriff Ash defended the purchase of at least mid-size vehicles for replacement cruisers, stating that smaller cars are unsuited for transporting prisoners or mental patients. He further feels there is little difference in purchase price or operating expense between mid and full-size vehicles.

Rep. Rounds moved that under the Sheriff's Dept. a new budget category .98 Communications re: Tenney Mountain Repeater be included, with \$4600 for the FY83 Department Request and \$3700 for the Executive Committee recommendations. Seconded. Motion passed without dissent.

Rep. Armstrong moved that .97 New Equipment be reduced to \$19,000. Seconded. (It is the intent of the Executive Committee to provide for the purchase of three mid-size cruisers; the trade-in value of the cruisers is not included). Rep. Copenhaver moved an amendment for \$20,000. Seconded. Motion to amend passed without dissent. Motion to appropriate \$20,000 passed without dissent.

COURT HOUSE MAINTENANCE

The commissioners noted that energy conservation measures have resulted in savings for electricity and fuel. Items .29-.97 accepted as printed.

CAPITAL IMPROVEMENTS

Rep. LaMott moved that all capital improvements including but not limited to energy conservation, computer programs, roofing, carpeting, paving, finishing and furnishing the second courtroom, be removed from the operating budget of the county and be considered as a separate Capital Budget to be funded by bonding. Seconded. Motion passed without dissent.

APARTMENT

Accepted as printed.

SUPERIOR COURT

Rep. Rounds moved that .35 Printing, Binding, Books be reduced to \$4000. Seconded. Motion passed without dissent.

Rep. Rounds moved that .36 Office Supplies be reduced to \$2000. Seconded. Motion passed without dissent.

Rep. Rounds moved that .37 Dues, Licenses, Subscriptions be reduced to \$250. Seconded. Motion passed without dissent.

Rep. Christy moved that .38 Postage be reduced to \$4000. Seconded. Motion passed without dissent.

Rep. Copenhaver moved that .40 Jury Payroll be reduced to \$80,000. Seconded. Motion passed without dissent.

Rep. Rounds moved that .41 State vs. Payroll be reduced to \$12,500. Seconded. Motion passed without dissent.

Rep. Copenhaver moved that .42 Masters Fees be reduced to \$25,000. Seconded. Motion passed without dissent.

Paul Gruber, Clerk of Superior Court, appeared before the Executive Committee to discuss the Superior Court's budget request.

1) Many fees are up because the court will be assigned a judge 11 months instead of 7 months.

2) Mandates have increased the demand for jury trials.

3) Masters hear all non-jury trials.

4) The Supreme Court ruled that defendants have the right to transcripts of all prior proceedings.

5) The Clerk hears uncontested proceedings in his chambers at no additional cost to the county.

Rep. Rounds moved that .70 Travel & Expenses - Clerk be reduced to \$1500. Seconded. Motion passed without dissent.

Rep. Rounds stated his intention to move to put \$20,000 in the contingency fund for the Superior Court when dealing with that part of the budget.

Items .43 to .68 and .71 to .97 accepted as printed.

PUBLIC WELFARE

Rep. Copenhaver moved that .55 OAA & APTD be increased to \$225,000 and .56 Intermediate Nursing Care be increased to \$650,000. Seconded.

Rep. LaMott moved that the above sums be amended to .55 \$250,000 and .56 \$675,000. Seconded. Motion to amend passed without dissent. Motion as amended passed without dissent.

Rep. Taffe moved that .57 Soldiers' Aid be increased to \$3200. Seconded. Motion passed without dissent.

Executive Director Smith spoke to dramatic increases in costs for foster children placed under court orders.

Rep. Armstrong moved that .58 Board & Care of Children be increased to \$72,000. Seconded. Motion passed without dissent.

Items .29-.53, .5601, and .58-.71 accepted as printed.

EXTENSION SERVICE

Rep. Christy moved that .97 New Equipment be reduced \$200. Seconded. Motion passed without dissent.

Items .35-.93 accepted as printed.

SOCIAL SERVICES

Rep. Rounds moved that Social Services be funded at the FY1982 levels and no additional agencies funded. Seconded.

Rep. LaMott moved to amend the motion as follows:

White Mtn. Mental Health	\$14,532
West Central Mental Health	29,152
Lakes Region Mental Health	16,000
Newfound Area Home Health	9,000
No. Country Home Health	7,500
Pemi Baker Home Health	10,057
Lebanon Area Home Health	17,500
Mascoma Home Health	4,000
No. Country Child Abuse	8,000
UVSC Meals & Wheels	49,220
Ammonoosuc Family Planning	6,000
UV Development Center	15,000
TEMPO	8,500

Seconded. LaMott motion to amend passes. Voting yes: Mann, Copenhaver, Armstrong, Taffe. Voting No: Logan, Rounds, Christy. (LaMott) in chair recorded as voting yes.

Rep. Copenhaver moved to amend the motion to add the following agencies and appropriations:

LISTEN	3,000
Welfare & Unemp. Self Help	1,500
Opportunity Center	3,000

Motion to amend fails. Voting yes: Mann, Copenhaver, Armstrong. Voting no: Logan, Rounds, Taffe, Christy. (LaMott) in chair recorded as voting yes.

Rep. Copenhaver moved to amend the motion to add \$5000 for the Upper Valley Youth Services. Seconded. Motion to amend passes. Voting yes: Mann, Copenhaver, Armstrong, Taffe. Voting no: Logan, Rounds, Christy. (LaMott) in chair recorded as voting yes.

Motion as amended by LaMott and Copenhaver, voting yes: Mann, Copenhaver, Armstrong, Taffe. Voting no: Logan, Rounds, Christy. (LaMott) in chair recorded as voting yes.

(Christy wishes to be recorded in favor of the increases requested by the following agencies: U.V. Development Center, UVSC Meals & Wheels, Mascoma Home Health. Logan wishes to be recorded in favor of the increases requested by the Lebanon Area Home Health, UVSC Meals & Wheels, UV Development Center).

MISCELLANEOUS OTHER EXPENDITURES

Rep. Mann moved that 9100.9200 Tax Anticipation be reduced to \$36,000. Seconded. Motion passed without dissent.

Rep. Armstrong moved that 9200.3940 Paving be eliminated from the budget. Seconded. Motion passed. Christy and LaMott in dissent.

Rep. Mann moved that the Commissioners be authorized to proceed with the construction of the second courtroom and to bond the cost of \$169,500 over a 10 year period. Seconded. Motion passed without dissent.

Rep. Rounds moved that \$4000 for 9210.0500 Manure Storage be deleted from the budget. Seconded. Motion passed without dissent.

Rep. Mann moved to reduce 9290.2900 Sewage Treatment to \$15,000. Seconded. Motion passed without dissent.

Rep. Mann moved that the unpaid balance of the State's share of the Sewage Treatment system construction, the second courtroom and the courthouse roof repair be bonded for either 10 or 20 years as determined by the county commissioners. Seconded. Motion passed without dissent.

Rep. Armstrong moved that 9200.3930 \$3000 for carpet be considered operating expenses. Seconded. Motion passed without dissent.

Rep. Rounds moved that 9210.0000 Contingency Accounts be amended as follows: .0400 Commissioners \$10,000. .0600 Superior Court \$20,000. Seconded. Motion passed without dissent.

Rep. LaMott moved that no money be spent from any contingency account except with the written permission of at least two commissioners. Motion passed without dissent.

NURSING HOME EXPENDITURES

Rep. Copenhaver moved that .82 be increased to \$500. Seconded. Motion passed without dissent.

Other items accepted as printed.

DIETARY

Items .28-.97 accepted as printed.

NURSING SERVICES

Items .28-.97 accepted as printed.

RESTORATIVE NURSING

Items .29-.73 & .97 accepted as printed.

Rep. Mann moved that .93 be increased to \$304. Seconded. Motion passed without dissent.

PLANT

Items .61-.93 accepted as printed.

LAUNDRY

Items .39-.97 accepted as printed.

HOUSEKEEPING

Items .39-.97 accepted as printed.

PHYSICIANS & PHARMACY

Items accepted as printed.

SPECIAL SERVICES

Items .2301-.70 accepted as printed.

JAIL

Items .17-.97 accepted as printed.

FARM EXPENDITURES

Items .26-.91 and .96-.97 accepted as printed.

Rep. Armstrong moved that .93 be increased to \$5666. Seconded. Motion passed without dissent.

Rep. Mann was excused.

Rep. Rounds moved there be no salary increase that salaries remain at the FY82 level and that the county keep the present plan of health insurance with the county funding the increased cost of that plan. Seconded. Motion passed without dissent.

Rep. Rounds moved that the Surplus used to Reduce Taxes be increased to \$100,000. Seconded. Motion passed.

Rep. Rounds moved that the Register of Deeds revenue be increased to \$150,000. Seconded. Motion passed without dissent.

Rep. Rounds moved to increase Courthouse Construction receipts to \$15. Seconded. Motion passed without dissent.

Rep. Rounds moved to adjourn at 3:20 p.m. Motion passed.

Respectfully submitted,

Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY PUBLIC HEARING

Date: August 2, 1982

Time: 7:30 p.m.

Place: Courthouse, Plymouth, N.H.

Present: Reps. Taffe, LaMott, Mann, Christy, Buckman, Look, Driscoll, Rounds, Logan; Commissioner Bradley; Executive Director Evelyn Smith; Treasurer Stiegler; Administrator Siegmund.

Public hearing on the fiscal year 1983 Grafton County budget recommendations and related issues was declared open to the public at 7:30 p.m. by delegation chairman Paul LaMott. Rep. LaMott introduced members of the Executive Committee and other county officials who were present.

The public was advised that the hearing would cover three issues:

1. Executive Committee recommendations for FY 1983 budget;
2. Intent to bond capital expenses and state share of sewage construction project;

3. Recommended use of federal revenue sharing funds (attached).

The public was invited to present questions and to provide written and oral comments on the entire budget, the bond issue and the allocation of revenue sharing funds.

Rep. LaMott indicated that the total cost of the FY 1983 budget recommended by the Executive Committee is \$6,044,629, an increase of 6.3% over FY 1982, but a reduction of the FY 1983 budget as recommended by the county commissioners.

SUMMARY OF REVENUE, Page 1

Rep. LaMott explained that the reduction in county nursing home revenue reflects a decrease in state and federal revenue to the county nursing home. Ken Sutherland of Plymouth asked for an explanation of the state share of sewage pipeline construction and courthouse construction litigation. Rep. LaMott explained the Executive Committee proposes to bond the sewage project for \$100,000, with repayment of the bond by the state over 20 years. The \$15,607 from courthouse construction litigation represents the actual amount received by the county from the litigation.

SUMMARY OF EXPENDITURES, Page 2

Rep. LaMott pointed out that the budget proposal contains no salary increases and maintains the present level of employee benefits. Tom Rankin asked whether the county self-insures for unemployment liabilities. Rep. LaMott replied that the county does self-insure. Ken Sutherland asked why several categories in the Executive Committee recommendations exceed those requested by the county commissioners. Rep. LaMott stated that the Executive Committee has become aware of rate increases and other changes since the commissioners developed their budget proposal in February. Marilyn Foley questioned the large increase in the Sheriff's Department. Rep. LaMott gave an overview of that department's budget.

ADMINISTRATION, Page 3

Rep. LaMott gave an overview of the budget recommendations. Marilyn Derrickson questioned the amount for consulting services. Rep. LaMott explained it includes \$5,000 for a consultant to review county funded social services. Executive Director Smith explained that FY 83 contains an extra pay period. She also stated that certain cost items are broken out separately to facilitate reimbursement for administrative services to the Nursing Home. Charles Fanton asked what effort had gone into reducing costs rather than passing federal cuts on to the taxpayer. Rep. LaMott explained that many items reflect increases over which the Executive Committee has no control, such as postage, phone and insurance rates. Ken Sutherland asked for an explanation of the projected surplus. Rep. LaMott stated that the \$100,000 FY 82 surplus reflects money the county was able to save from the total FY 1982 appropriation.

TREASURER, Page 3

No discussion.

COUNTY DELEGATION, Page 4

No discussion.

COUNTY ATTORNEY, Page 4

Marilyn Derrickson questioned the large increase in consultant services. Rep. LaMott explained that most of the expenditures were for a lengthy murder trial, and hopefully won't be needed for FY 83.

MEDICAL REFEREE, Page 4

Rep. LaMott explained the decrease in this line item.

REGISTER OF DEEDS, Page 5

Rep. LaMott explained that the decrease in microfilm costs reflects the end of a major microfilming project.

REGISTER OF PROBATE, Page 6

Rep. LaMott explained changes in the FY 83 budget, noting reductions in several line items.

SHERIFF'S DEPARTMENT, Page 7

Rep. LaMott indicated that the Executive Committee voted to budget for mid-size cars rather than large cruisers. He also explained the need for the Tenney Mountain communications repeater to enable the southeastern corner of the county to maintain radio communications with the Sheriff's Department. Ken Sutherland suggested that the department consider access to the mountain in working out the arrangements. There was discussion of the costs of bringing prisoners back from out of state.

COURTHOUSE MAINTENANCE, Page 8

Rep. Rounds indicated that the energy audit funded in the FY 82 budget has resulted in approximately \$50,000 in savings.

APARTMENT, Page 8

Executive Director Smith stated that the two apartments at the county complex are expected to bring in \$4,800 in FY 83.

SUPERIOR COURT, Page 9

Rep. LaMott stated that the court will sit for 11 months in FY 83, an increase of four months over FY 82. The Executive Committee has proposed a \$20,000 contingency appropriation (see p. 13) to enable the county commissioners to exercise some oversight of court expenditures. He noted that the judicial branch of government controls the expenditures for the court.

PUBLIC WELFARE, Page 10

Rep. LaMott explained the increases in OAA & APTD. Marilyn Derrickson questioned whether all the individuals receiving APTD are truly permanently and totally disabled. Niels Nielsen reported that the Town of Plymouth has a form of "workfare" largely due to the efforts of Mrs. Derrickson. He asked if the county could require work from welfare recipients or put liens on their property. Commissioner Bradley indicated that the county sometimes is able to make arrangements for work or for partial repayment of loans. Charles Fanton observed that the proposed level of increase for county welfare is extreme and unjustified. Various Executive Committee members observed that failure to appropriate sufficient money for welfare will require the county to borrow to provide a supplemental appropriation, costing more in the long run.

EXTENSION SERVICE, Page 11

No discussion.

SOCIAL SERVICES, Page 12

Rep. LaMott explained that some of the increase for mental health is needed to deal with the needs of de-institutionalized residents of the county. Other social service agencies help reduce other county costs. Ken Sutherland asked for an explanation of the commissioners' refusal to recommend specific dollar amounts for social service agencies. Hank Byrd urged the county delegation to fund the consultant requested by the commissioners to overview county funded social services. Charles Fanton objected to the increase for social services.

MISCELLANEOUS OTHER EXPENDITURES, Page 13

[including bonding of capital expenses]

Rep. LaMott outlined the Executive Committee's proposed bonding of capital expenditures. Ken Sutherland recommended that the county finish the second courtroom in a simpler, less expensive manner - "Early American, like the Plymouth Courthouse", rather than the splendid style of the present court. Rep. LaMott indicated that the county will pay more for bonding due to the reduction in the state's bond rating. The bond will be paid back over twenty years, with the state paying the principal and interest on \$100,000 of the \$299,500 total. Ken Sutherland

recommended that the county continue its consideration of utilizing federal funds for manure storage. He also recommended that the appropriation for the Soil Conservation District be increased to \$4,000.

NURSING HOME REVENUE AND EXPENDITURES, Page 14

Hank Byrd asked whether the county cooperated with other counties in purchasing films for in-service training. Administrator Siegmund replied in the affirmative.

DIETARY, Page 15

No discussion.

NURSING SERVICES, Page 16

No discussion.

RESTORATIVE NURSING, Page 16

No discussion.

PLANT, Page 17

Rep. LaMott noted that fuel costs were reduced by \$40,000.

LAUNDRY, Page 17

Administrator Siegmund explained that patients may not legally work in the laundry. The Nursing Home does laundry for 21 cents a pound compared to 24 cents a pound for the lowest contractor. The county may, however, utilize inmates in the laundry when feasible.

HOUSEKEEPING, Page 18

No discussion.

PHYSICIANS & PHARMACY, Page 18

No discussion.

SPECIAL SERVICES, Page 19

No discussion.

Ken Sutherland asked that the county check the addition of figures in the FY 82 budget column, Nursing Home Expenditures Grand Total.

JAIL, REVENUE & EXPENDITURES, Page 20

No discussion.

FARM, REVENUE & EXPENDITURES, Page 21

No discussion.

Niels Nielsen expressed gratitude to the Executive Committee for exercising restraint with the county budget wherever possible.

REVENUE SHARING

Rep. LaMott reviewed the proposed use of revenue sharing funds as follows:

- | | | |
|-------------------------------------|-----------------------|-------------|
| 1. Social Services - | \$194,500 | |
| 2. Increase welfare assistance from | \$85,000 to \$194,500 | |
| 3. Sheriff's Equipment | | \$ 23,700 |
| Farm Equipment | | 24,000 |
| Increase Court Operational Costs | | 20,000 |
| Correctional Facility Equipment | | 1,700 |
| | | <hr/> |
| | | 69,400 Plus |

4. Equipment	\$ 69,400
Welfare	125,100
	<hr/>
5. Other	\$194,500

SUMMARY OF REVENUE, Page 1

The decrease in Nursing Home revenues was explained. There was also an explanation of bonding, especially relating to sewage reimbursement from the State, and off-setting one time revenue.

SUMMARY OF EXPENDITURES, Page 2

It was pointed out that the budget proposed by the Executive Committee contains no salary increases and maintains the present level of employee benefits. The recommendations reflect 27 pay periods.

ADMINISTRATION, Page 3

No changes.

TREASURER, Page 3

No changes.

COUNTY DELEGATION, Page 4

No discussion.

COUNTY ATTORNEY, Page 4

No discussion.

MEDICAL REFEREE, Page 4

Amount for medical referees was reduced by \$2,000, as it was not used in the previous year.

REGISTER OF DEEDS, Page 5

The department requested two new readers; the Commissioners recommended one new reader; the Executive Committee recommended none. Each reader on maintenance contract is \$1,200 per year. Revenue was increased as the actual realized in FY 82 was \$156,000.

REGISTER OF PROBATE, Page 6

The amount for guardianships & appeals was reduced as not as many cases were heard as anticipated. Judge Jones retired June 30, 1982, eliminating the need for Lebanon office expenses.

SHERIFF'S DEPARTMENT, Page 7

The department requested \$24,000 for three cruisers. The Executive Committee felt smaller vehicles could be used, so reduced the amount to \$19,000. The Tenney Mountain repeater was added to enable the southeastern corner of the county to maintain radio communications with the Sheriff's Department. The State contributed \$36,000 for radio equipment on Moose Mountain, replacing equipment withdrawn by UNH. The amount for outside fees was reduced as actual expenditures in FY 82 did not indicate a need for the amount requested.

COURTHOUSE MAINTENACE, Page 8

No changes

SUPERIOR COURT, Page 9

Executive Committee recommendations cut department requests by \$26,000 plus. \$20,000 was put into a contingency account (see page 13), to be transferred if necessary.

PUBLIC WELFARE, Page 10

OAA, APTD & INC have increased due to changes at the state and federal levels. Contributions from federal and state have been reduced and will be further reduced. 5% reduction results in \$4,900/wk. more at the Nursing Home. The same applies to board & care of children. Court orders/placements in special and group homes have caused an increase. Payment on Medicaid over CAP & state welfare CAPS were explained.

EXTENSION SERVICE, Page 11

No changes.

SOCIAL SERVICES, Page 12

There was an explanation of the Commissioners' request for consultant services and the reason that the Commissioners made no recommendations for funding of social service agencies. It was noted that the Executive Committee heard the public and met with each agency that requested funding prior to making recommendations.

MISCELLANEOUS OTHER EXPENDITURES, Page 13

The Executive Committee's proposed bonding of capital expenditures was outlined. It was noted that \$10,000 under Commissioners and \$20,000 under Superior Court contingency accounts covers the \$26,000 plus removed from the Superior Court budget. The Commissioners must authorize use of contingency funds, giving the Commissioners more control. It is not a reflection on the Clerk of Court, who communicates well with the Commissioners. Other contingency accounts and miscellaneous expenditures were explained.

NURSING HOME REVENUE & EXPENDITURES, Pages 14-19

Revenues have been reduced as a result of reductions from the State. An explanation of expenditures for equipment was given. The only major changes are wages as noted. Reduced fuel expenses brought about by energy audit & by implementing conservation measures were noted.

JAIL REVENUE & EXPENDITURES, Page 20

No major changes other than wage reduction.

FARM REVENUE & EXPENDITURES, Page 21

The farm is self-supporting. The request for equipment is mainly for a new truck.

Comments were taken from Executive Committee members. Rep. Mann pointed out that after these public hearings, the Executive Committee will meet on Friday, Aug. 6, to review comments for finalization prior to the Delegation meeting on August 23rd.

Warren Craumer questioned the relevancy of 9 months actual expense vs. the Executive Committee's recommendations. Rep. LaMott noted that current computer runs were used and the Executive Committee has access to current information. Mr. Craumer stated that FY 82 revenues indicate that income was close to new requests, and the County should not need as much of a tax increase as requested. He also noted that expenditures are way under appropriations at 9 months, indicating that it is not necessary to recommend as much in expenditures, and the tax figure should be low. Evelyn Smith explained the irrelevancy of adding 1/3 again to the 9 month actual, as tax anticipation revenues are 100% received, welfare costs 50% expended, etc. Mr. Craumer introduced a news item indicating a national average raise of 3%. Ben Thompson questioned federal reductions, noting that the greatest reduction was in the State's share. Attorney David Bradley noted statistics supporting the need for an additional courtroom. Ben Thompson noted that the Chief Justice has assured more judge time if a courtroom is added. Questions were presented regarding the need for a "lavish" courtroom. Discussion.

Rep. LaMott explained statutes mandating guardianships as relates to Register of Probate account 4130.48.

Fred Fellows spoke about the cost of maintaining the courthouse. There was discussion of actual need vs. services being rendered, "elaborate courtrooms, abundant cruisers", etc.

Bruce Pacht thanked the County for holding the public hearings and for supporting social

services. He stated that he recognizes the changes in available resources and spoke in favor of funding a consultant to study and evaluate the various social service agencies.

There was further discussion of the State passing down shortfalls, ultimately landing on towns.

Health insurance was discussed and Rep. LaMott noted that now is not the time to look to self-insuring.

Anna Pluhar spoke and thanked the County for supporting social services.

There was discussion of wages. Rep. LaMott pointed out that all salary increases are out at this time. Ben Thompson requested to go on record as being in favor of employee raises. He noted that the Town of Hanover gave its employees a 7% raise.

Further possibilities of ways to cut the budget were discussed. Commissioner Campion sympathized with the frustrations of taxpayers. She noted that Grafton County is geographically huge, and that to appreciate services and needs, one should come up to the facilities and note them first hand, relating salaries to positions in the process. She stated that "We just are not 'fat' administratively, but you have to come up to know."

A representative of the LISTEN Center thanked the County for its support of social services and urged reconsideration of the Center's request for funding. Discussion.

Rep. Walter noted that the cost of returning services (and persons in nursing homes) to the liable town would be prohibitive - much more costly than if services are provided at county or state level. This is an important factor to consider when discussing the cost of county services.

Mr. Fellows questioned the use of the Moose Mountain repeater. Rep. LaMott explained that the repeater is used for communications by the N.H. highway department, fire departments, police departments, the sheriff's department, etc.

Rep. LaMott requested further comments/questions on the County's intent to bond capital expenses and the state share of the sewage construction project and on the allocation of federal revenue sharing funds.

Rep. LaMott noted that the Executive Committee meeting scheduled for Monday, Aug. 9, 1982, has been rescheduled for Friday, August 6, 1982. Rep. LaMott thanked those who attended and declared the hearing closed at 9:45 p.m.

Respectfully submitted,

Evelyn I. Smith, Clerk pro tem
for Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY PUBLIC HEARING

Date: August 4, 1982
Time: 7:30 p.m.
Place: Town Building, Littleton, N.H.

Present: Reps. Armstrong, Ward, Pepitone, LaMott, Mann, Snell, Christy, Driscoll, Rounds, Logan; Commissioner Snell, Executive Director Evelyn Smith; Treasurer Stiegler; Administrator Siegmund.

Public hearing on the fiscal year 1983 Grafton County budget recommendations and related issues was declared open to the public at 7:30 p.m. by the delegation chairman Paul LaMott. The public was advised that the hearing would cover three issues:

1. Executive Committee recommendations for FY 1983 budget;
2. Intent to bond capital expenses and state share of sewage construction project;
3. Recommended use of federal revenue sharing funds. (See attached).

Rep. LaMott introduced members of the Executive Committee and other county officials who were present.

A chart of expenditure and revenue percentages was reviewed, noting that roughly 66% is expended on "those who cannot care for themselves."

Rep. LaMott reviewed the proposed budget, noting changes, before declaring the hearing open for comment and question. He noted that no salary increases are proposed; there is an increase in health insurance premiums, though it is the same plan. There is an extra payroll this year. There was an explanation of the Commissioners' request for a consultant to review and study social service programs. Rep. LaMott pointed out cuts in new equipment, such as readers in the Registry of Deeds, less toward cruisers for the Sheriff's Dept. He noted the fuel savings realized due to implementation of energy audit recommendations. He explained the reason for cuts in the Superior Court operating expenses with offsetting appropriations in the Commissioners' contingency accounts. Welfare increases are related to cuts in federal and state shares of OAA, APTD and INC grants, requiring local levels to pay a higher percentage. Welfare increases are also related to high cost court ordered placements of boarded children. Rep. LaMott explained social services, stating publicly that funding for White Mountain Mental Health was left at last year's level due to receiving contributions from towns, i.e., double dipping. An explanation was given for the Executive Committee's desire to bond capital outlay (finishing the second courtroom, roofing) and the state's share of the sewage system project. It was pointed out that the Nursing Home shows only minor changes, except for a reduction in revenue from the State. No wage/benefit increases are included. The budget for the jail and farm is basically the same; no wage/benefit increases are included. Rep. LaMott explained building improvement and new equipment requests.

Rep. LaMott requested questions and comments on the budget. Mr. Moore requested an explanation of how the Grafton County budget process works. Rep. LaMott explained the general procedure, stating statutory requirements.

The \$43,000 (27 1/2 %) increase in social service requests was questioned. There was discussion on the relationship to welfare needs and increases in all such services due to shifts in responsibility.

Comment was made on the feasibility of long range planning with a fund reserve for equipment. Rep. LaMott and Rep. Mann explained the statutes; the County cannot have a capital reserve fund. There was discussion of the same type of planning for the sheriff's department cruisers.

Rep. LaMott was asked to explain "double dipping". He pointed out that the term is used in reference to agency receipt of tax supported funding from both town and county levels. Agencies should not go to both levels and draw twice from the same property owner/taxpayer. Dennis MacKay, White Mountain Mental Health, noted that he was not aware of that rule and felt the Commissioners should address the issue if it is to be a rule. Mr. MacKay feels that other agencies are also collecting from both county and towns. Mr. McAvoy noted that Grafton is a huge county. The Commissioners do not know which agencies should be funded. The towns do know, and the County should get out of social service grants. Rep. Pepitone explained that the rule was established, along with a rule that the agency must service the entire county, years ago when he was on a special social service oversight committee. Citizen Moore reiterated that he felt the County should do all or get out and let the towns handle it, recommending that the County get out. Regarding the \$5,000 recommended for a consultant to evaluate social service agencies, there was a question of actually receiving a competent survey of such a complicated "problem" for the sum of \$5,000. There was further discussion of social services, the need for "rules" of participation, survey, and upgraded application forms.

Homer May spoke about salaries, growth in government employment, and noted that he feels this is one of the problems in Grafton County. He noted comparisons of 1979 and 1982. Rep. Rounds pointed out that the discussion was of the FY 1983 budget, and that there are no wage increases included.

Gloria Poliquin of the Manchester Union Leader asked for available statistics of releases from the state hospital and Laconia State School impacting on social services.

Rep. LaMott called attention to revenue sharing funds, noting the various options for allocation. He explained regulations. No question or comments were raised.

Homer May again commented that there are increases in wage lines. Rep. LaMott emphatically

noted that there are none and the issue is not debatable, but he would discuss the matter privately after the hearing.

A statement was made that a 25% tax increase in taxes is too much, even though the overall budget increase is 6.3%. Rep. LaMott noted reduced revenues.

The chairman of the board of selectmen of Littleton expressed thanks for the presentation and for the time and effort expended by the Executive Committee, Delegation, Commissioners, Treasurer and Administrator.

Rep. LaMott thanked the public for their interest and participation and declared the hearing closed at 9:35 p.m.

Respectfully submitted,

Evelyn I. Smith, Clerk pro tem
for Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

Date: August 6, 1982

Time: 9:00 a.m.

Place: Courthouse, No. Haverhill, NH

Present: Reps. LaMott, Christy, Mann, Logan, Driscoll, Rounds, Armstrong, Copenhagen; Commissioners Campion & Snell; Executive Director Evelyn Smith; Mary Ide, Caledonian Record; Ben Thompson, Selectman, Town of Hanover; Marjorie Goodson, Grafton County Extension Service.

Absent: Rep. Taffe.

Rep. LaMott opened the meeting at 9:14 a.m. He thanked all who attended the public hearings. He noted the various issues raised at the hearings.

Rep. LaMott noted that on August 5, 1982 the courts determined that Ned Helms, Director of State Welfare, is wrong in his recent ruling on co-payment of medicaid prescriptions by excluding nursing homes; the ruling is discriminatory and the State must either charge nursing home patients also, or rescind the co-payment requirement.

There was informal discussion of settlement and liability laws as relates to towns being liable for 365 days of support before the County becomes liable, and estimated costs for co-payment of prescriptions for nursing home patients.

Rep. Mann moved to table the discussion on the cost to the County for co-payment of prescriptions for county liabilities until the issue is resolved at the state level and detailed data is available. Rep. Copenhagen seconded the motion. Passed unanimously.

A position paper from the Register of Probate requesting an additional clerk due to new court mandates was introduced. The Register was invited to speak to issue. Mrs. Fortier discussed the new orders, noting that the new system of accounting for Register's fees is a cash journal only, and is not adequate for billing, recording, etc.; therefore, she must retain two sets of books. There was discussion on the new concept and changes anticipated for the entire court system in the state, uniform recording of fees, and on the overall feeling that registers will ultimately be placed on salary. Rep. Armstrong moved that we do not appropriate \$9,260 additional funding for the Register of Probate for the purpose of handling the bookkeeping mandates. Rep. Copenhagen seconded the motion. Motion unanimously adopted by voice vote.

Rep. Armstrong moved to recommend bonding capital outlay and the state share of the sewage system project, not to exceed \$297,000 (excludes carpeting). Rep. Mann seconded the

motion. Motion to limit debate. Motion to recommend bonding capital outlay and the state share of the sewage system project passed unanimously by roll call vote, with the chair recorded in favor.

There was discussion of options for allocating revenue sharing funds. (See list attached.) It was noted that applying for the funds to social services could place the funding under additional audit requirements. Rep. Christy moved that option #4, equipment at \$69,400 and welfare at \$125,100 be allocated from revenue sharing funds. Rep. Driscoll seconded the motion. Roll call vote unanimous. Rep. LaMott requested the Executive Director to prepare a list of equipment of all departments for the delegation meeting, noting all that could reasonably be allocated from revenue sharing funds.

Rep. LaMott reviewed the budget page by page to consider comments raised at the public hearing.

Rep. Rounds questioned the oversight on the maintenance department's request for a truck, and asked if the Executive Committee wanted to consider purchasing a maintenance truck. Rep. Rounds suggested that maintenance costs should be allocated by square foot to user departments. Rep. Rounds moved to recommend that the Commissioners be requested in the next budget period to allocate the costs of courthouse maintenance to the individual user departments. Rep. Copenhaver seconded the motion. Passed unanimously.

There was discussion of foster care rates and placements and the need to train and counsel new homes for licensing private homes as viable and less expensive alternatives to group homes. There were questions regarding the need for adding Upper Valley Youth Services to the social service appropriations. Upper Valley Youth Services trains parents and provides follow-up counseling and services to approximately 70 homes.

Rep. Copenhaver commended the Nursing Home staff, noting that there was a Nursing Home inspection recently and, for the first time in 14 years, there were no deficiencies.

There was discussion of dike expenses and the necessity for annual repairs.

Rep. Copenhaver asked about the courthouse classification project, salaries, etc. Rep. Copenhaver moved that the Executive Committee act in favor of the Commissioners' recommendations to establish the personnel classification system for the courthouse personnel, without funding (without salary changes, adopting job descriptions only). Motion withdrawn, no second.

Rep. Mann moved to ajourn at 12:17 p.m. Rep. Copenhaver seconded the motion. Motion passed unanimously.

Respectfully submitted,

Evelyn I. Smith, Clerk pro tem for
Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY DELEGATION MEETING

Date: August 23, 1982

Time: 9:00 a.m.

Place: Probate Courtroom, Courthouse, No. Haverhill, N.H.

Present: Reps. Armstrong, Lynde, Ward, Chamberlin, Pepitone, Snell, Taffe, LaMott, Mann, Christy, Eaton, Hammond, Buckman, Look, Driscoll, Rounds, Chambers, Copenhaver, Crory, King, Logan, Mansfield, Walter; Commissioners Bradley, Campion, Snell; Executive Director Smith; Treasurer A.F. Stiegler.

Absent: Reps. Clark, Thomson, Seely, McIver, Melendy, Wood.

The full Grafton County Delegation met on Monday, August 23, 1982, at 9:00 a.m. in the Probate Courtroom, Grafton County Courthouse, North Haverhill, for the purpose of acting on the fiscal year 1983 budget, appropriating Revenue Sharing and acting on bond issue.

Chairman Paul LaMott called the meeting to order at 9:03 a.m. and summarized the Executive Committee's budget recommendations.

Rep. Fred Snell moved that \$194,500 be expended for Revenue Sharing, to be allocated as follows: (see attached sheet). Seconded. Yes: Armstrong, Lynde, Ward, Taffe, Mann, Christy, Eaton, Hammond, Buckman, Look, Driscoll, Rounds, Chambers, Copenhaver, Crory, King, Logan, Snell, Mansfield. No: Pepitone. Motion passed 19-1.

Rep. Snell moved that 4100 Administration .23 Consulting Services be reduced from \$5000.00 to \$.00. Seconded. Yes: Ward, Chamberlin, Pepitone, Snell, Christy, Eaton, Hammond, Buckman, Driscoll, Logan, Mansfield. No: Armstrong, Lynde, Taffe, Mann, Look, Rounds, Chambers, Copenhaver, Crory, King, Walter. Motion tied 11-11. Motion failed 11-12 with the chair voting no.

Rep. Snell moved that 8600 Social Services be reduced to \$156,660, to be expended as appropriated for FY1982. Seconded. Yes: Chamberlin, Pepitone, Snell, Christy, Eaton, Hammond, Buckman, Driscoll, Rounds, Logan; No: Armstrong, Lynde, Ward, Taffe, Mann, Look, Chambers, Copenhaver, Crory, King, Mansfield, Walter. Motion failed 10-12.

Rep. Ward moved that 8600 Social Services .14 White Mountain Mental Health be increased from \$14,532 to \$19,532. Seconded. Yes: Armstrong, Lynde, Ward, Pepitone, Rounds, Chambers, Copenhaver, Crory, King, Mansfield, Walter. No: Chamberlin, Snell, Taffe, Mann, Christy, Eaton, Hammond, Buckman, Look, Driscoll, Logan. Motion tied 11-11. Motion passed 12-11 with the chair voting yes.

Rep. Snell moved that the county issue bonds not exceed \$296,500 for the purpose of finishing the second courtroom, funding the state share of the sewage system and reroofing the courthouse. Seconded. Yes: Armstrong, Lynde, Ward, Chamberlin, Pepitone, Snell, Taffe, Mann, Christy, Eaton, Buckman, Look, Driscoll, Rounds, Chambers, Copenhaver, Crory, King, Mansfield, Logan, Walter. No: Hammond. Motion passed 21-1.

Rep. Christy in the chair.

Rep. LaMott moved that Miscellaneous Expenditures 8670.0001 Salary Adjustment be increased from \$5,000 to \$15,000, with the \$10,000 increase to be used as needed to implement the classification of courthouse personnel. Seconded. Yes: LaMott, Mann, Chambers, Copenhaver, Crory, King. No: Armstrong, Lynde, Ward, Chamberlin, Pepitone, Snell, Taffe, Eaton, Hammond, Buckman, Look, Driscoll, Rounds, Logan, Mansfield, Walter. Motion failed 6-16.

Rep. LaMott moved that the delegation appropriate \$60,000 to be allocated by the commissioners through the administrators as employee bonuses for meritorious service, without changing the present salary classification system. Seconded. Yes: LaMott, Mann, Hammond, Look, Chambers, Copenhaver, King. No: Armstrong, Lynde, Ward, Chamberlin, Pepitone, Snell, Taffe, Eaton, Buckman, Driscoll, Rounds, Crory, Logan, Mansfield, Walter. Motion failed 7-15.

Rep. LaMott in the chair.

Rep. Walter moved that the delegation appropriate funds for a 4% payraise for Grafton County employees. Seconded. Yes: Chambers, Copenhaver, Crory, King, Walter. No: Armstrong, Lynde, Ward, Chamberlin, Pepitone, Snell, Taffe, Mann, Christy, Eaton, Hammond, Buckman, Look, Driscoll, Rounds, Logan, Mansfield. Motion failed 6-17 with the chair voting yes.

Rep. Christy in the chair.

Rep. LaMott moved that all elected officials in Grafton County receive a 4% salary increase. Seconded. (County elected officials include: County Commissioners, County Sheriff, Register of Deeds, County Treasurer, County Attorney). Yes: LaMott, Mann, Chambers, Copenhaver, King. No: Armstrong, Lynde, Ward, Chamberlin, Pepitone, Snell, Taffe, Eaton, Hammond, Buckman, Look, Driscoll, Rounds, Crory, Logan, Mansfield, Walter. Motion failed 5-17.

Rep. Driscoll moved that no more motions concerning pay raises be considered by the delegation at this meeting. Seconded.

Rep. Rounds moved that the Driscoll motion be amended to read that no additional monies be allocated for pay increases or bonuses to county employees or elected officials for FY1983. Seconded. Yes: Armstrong, Pepitone, Snell, Buckman, Driscoll, Rounds, Mansfield. No: Lynde,

Ward, Chamberlin, Taffe, LaMott, Mann, Eaton, Hammond, Look, Chambers, Copenhaver, Crory, King, Logan, Walter. Motion to amend failed 7-15.

Driscoll Motion. Yes: Armstrong, Pepitone, Snell, Buckman, Driscoll, Rounds, Mansfield. No: Lynde, Chamberlin, Taffe, LaMott, Mann, Eaton, Hammond, Look, Chambers, Copenhaver, Crory, King, Logan, Walter. Motion failed 7-14.

Rep. LaMott in the chair.

Rep. Snell moved that the delegation accept the Executive Committee's recommendations regarding salaries. Seconded.

Rep. Armstrong amend to accept the FY83 budget recommendations of the Executive Committee with the addition of \$5000.00 to the appropriation for White Mountain Mental Health. Seconded. Yes: Armstrong, Lynde, Snell, Taffe, Mann, Christy, Eaton, Buckman, Look, Driscoll, Rounds, Copenhaver, Logan, Mansfield. No: Chamberlin, Pepitone, Hammond, Chambers, Copenhaver, King, Walter. Amendment passed 14-7.

Snell motion. Motion passed on a voice vote.

Rep. Hammond moved reconsideration of the motion appropriating \$60,000 for employee bonuses. Yes: Chamberlin, Taffe, Mann, Eaton, Hammond, Look, Chambers, Copenhaver, Crory, King, Walter. No: Armstrong, Lynde, Ward, Pepitone, Snell, Christy, Buckman, Driscoll, Rounds, Logan, Mansfield, Motion passed 12-11 with chair voting yes.

Rep. Hammond moved the delegation appropriate \$60,000 to be allocated for employee bonuses. Seconded. Yes: Taffe, Mann, Eaton, Hammond, Look, Chambers, Copenhaver, Crory, King, Walter. No: Armstrong, Lynde, Ward, Chamberlin, Pepitone, Snell, Christy, Buckman, Driscoll, Rounds, Logan, Mansfield. Motion failed 11-12 with the chair voting yes.

Rep. Christy moved the sum of \$6,049,629 be appropriated for FY1983 of which \$3,008,344 shall be raised by taxes. Seconded. Yes: Armstrong, Lynde, Ward, Snell, Taffe, Mann, Christy, Eaton, Buckman, Look, Driscoll, Rounds, Copenhaver, Crory, Logan, Mansfield. No: Chamberlin, Pepitone, Hammond, Chambers, King, Walter. Motion passed 16-6.

Rep. LaMott discussed a letter from Unwar Samaha regarding his intention to exercise his retirement "buy back rights" from his years of employment as Grafton County Clerk of Superior Court.

Rep. Mann moved the meeting adjourn. Seconded. Motion passed without dissent.

Respectfully submitted,

Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY DELEGATION

Date: December 8, 1982
Place: Room 103, State House, Concord, N.H.
Time: 1:15 p.m.

Present: Reps. Rita McAvoy, Henry Whitcomb, Philip Weymouth, Edward Densmore, Roger Stewart, Paul LaMott, Ezra Mann, Wayne King, Betty Jo Taffe, Stephen Harnish, William Driscoll, Michael Hutchings, Harold Buckman, Bruce Rounds, Dana Christy, Craig Downing, Roger Easton, Mary Chambers, Marion Copenhaver, Elizabeth Crory, Michael King, Joseph Duggan, Shirley Girouard, James Logan, Thomas Stevens.

Absent: Reps. Kathleen Ward, Richardson Blair (excused), Lorine Walter.

Rep. Paul LaMott, outgoing chairman, called the meeting to order at 1:15 p.m. After a brief discussion of the election procedures, he asked Rep. Ezra Mann to take the gavel.

Rep. Betty Jo Taffe, outgoing clerk, called the roll.

Rep. Mann called for nominations for the office of chairman. Rep. Bruce Rounds nominated Rep. Paul LaMott and spoke to the nomination.

Rep. William Driscoll moved that the nominations cease, and that the clerk cast one ballot for Rep. LaMott. Seconded. The motion passed without dissent and Rep. LaMott was elected chairman of the Grafton County Delegation and Executive Committee.

Rep. Roger Easton nominated Rep. Dana Christy for vice chairman. Rep. Taffe nominated Rep. Marion Copenhaver. Rep. Mann declared the nominations closed and passed out ballots to the members present. Of 25 votes cast, Rep. Christy received 9 and Rep. Copenhaver 16. Rep. Marion Copenhaver was elected vice chairman of the Grafton County Delegation and Executive Committee.

Rep. Driscoll nominated Rep. Betty Jo Taffe for clerk. Rep. Chambers moved that the nominations be closed and that the acting chairman cast one ballot for Rep. Taffe. Seconded. The motion passed without dissent, and Rep. Betty Jo Taffe was elected clerk of the Delegation and Executive Committee.

The Delegation met by commissioner district to nominate members to the Executive Committee. The following members were nominated:

Northern District:	Rep. Ezra B. Mann, II Rep. Henry Whitcomb
Southeastern District:	Rep. William Driscoll Rep. Bruce Rounds
Southwestern District:	Rep. Dana Christy Rep. James Logan

Rep. LaMott moved that nominations be closed and that the clerk cast one ballot for the above nominees. Seconded. The motion passed and the six named above were elected to the Executive Committee.

Rep. LaMott thanked the Delegation for electing him and stated his intention not to seek a fifth term. He spoke briefly about the labor situation at the Grafton County Nursing Home and announced his intention to appoint a 3 member committee to work with the Executive Committee regarding a possible pay raise.

Rep. Rounds moved the meeting adjourn. Seconded. Motion passed without dissent at 1:55 p.m.

Respectfully submitted,

Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: April 18, 1983
Time: 9:00 a.m.
Place: Courthouse, No. Haverhill, N.H.

Present: Reps. Whitcomb, LaMott, Driscoll, Rounds, Christy, Copenhaver, Logan; Commissioners Campion, Bradley and Snell; Executive Director Evelyn Smith. Treasurer A.F. Stiegler, III.

Absent: Reps. Mann and Taffe.

Chairman LaMott called the meeting to order at 9:00 a.m. Executive Director Smith explained

various requests for line item appropriation transfers. Discussion. Rep. Copenhaver moved to delete transfer #37 (\$4,317 from available funds at year end into 6100.9300-Building Liability Insurance). Seconded by Rep. Christy. Unanimous. All appropriation transfers were unanimously authorized with the exception of #37 as deleted.

There was discussion of the Sheriff's request for authorization to order cruisers under the FY 84 budget. The number of cruisers needed was discussed and all members present agreed that if the County purchases 4 cruisers, we must sell 4 cruisers and not keep a back-up vehicle. Rep. Whitcomb moved that we recommend authorizing the purchase of 3 vehicles for the Sheriff's Department and sell the 3 vehicles with the highest mileage; recommend retaining the Malibu with approximately 70,000. Motion seconded by Rep. Driscoll. Discussion. Motion passed unanimously and is to be added to the agenda for a full Delegation meeting to be scheduled in the near future.

Regarding the bond issue, Chairman LaMott suggested that we wait for actual cost figures on the second courtroom. There is no need to bond sewage with a 4-year schedule. The second half of the courthouse roof should be completed. It was felt that action on the bond issue can be delayed and work with anticipation funds until we can ascertain the actual amount necessary to be bonded. Rep. Rounds moved, Rep. Driscoll seconded, to delay action on the bond issue. Motion passed unanimously.

Nursing Home Administrator William Siegmund explained jail medical needs. Discussion. The matter of further county liability will be addressed later in Concord with Mr. Siegmund present.

Evelyn Smith explained the request to participate in NHMA's Insurance Development Fund. Chairman LaMott spoke against the request, noting that he sees nothing extra beneficial in the areas of Workmen's Comp. & Unemployment Comp. The Commissioners do not feel that they have the expertise to do this on their own. Rep. Rounds indicated that he basically agrees with Chairman LaMott, but wondered if a survey might be money well spent.

Chair to Rep. Copenhaver.

Rep. LaMott feels that we should wait for the results of the survey. Commissioner Campion feels that local governments should work together to find better alternatives. Rep. Rounds stated he would be in favor if there are absolutely no strings attached. Rep. LaMott moved, Rep. Whitcomb seconded, that we contribute the sum of \$1,317.78 with the provision that there be no obligation to become a part of the program or to accept any of the research alternatives, and that the issue be taken up with the Delegation. Motion passed unanimously.

Chair to Rep. LaMott.

Commissioner Campion explained the in depth waterline agreement, noting that the Commissioners and County Attorney are very pleased with the agreement. Discussion. Rep. Whitcomb moved that the Executive Committee recommend to the Delegation that they approve the Commissioners' recommendations on the proposed waterline settlement. Seconded by Rep. Copenhaver. Further discussion. Rep. Rounds moved that the matter be laid on the table. Rep. Christy seconded. Roll call vote - Yes: Christy, Logan, Rounds, Driscoll; No: Whitcomb, Copenhaver. Motion to table the matter passed 4 to 2. The issue will be taken up with the Delegation.

Chairman LaMott mentioned the old cupboards sitting out back, stating he anticipated revenue from the sale of those cupboards.

There was discussion of several House & Senate bills. No action was taken.

Commissioner Campion spoke on the status of the new courtroom, noting that construction is moving along well and completion in early June is anticipated. The Executive Committee was invited to view the progress before leaving.

Commissioner Campion gave an overview of the Corrections Report, noting that the County could be held liable for ignoring certain items in the report. Rep. Rounds feels that Mr. Siegmund should speak to the full Delegation. Mr. Siegmund gave a condensed briefing and will appear in Concord on the day the full Delegation meets. The Chairman will select a study committee at that meeting. Mr. Siegmund gave additional briefing and presented a position paper. He feels the issue is serious enough to warrant a study committee to pursue the matter, as in the near future Grafton County is going to have to make changes in the penal facility, if not voluntarily, then by mandate. He noted that legally we can hold only 26 inmates. The last major construction was in 1966 at a cost of \$99,000. Rep. Rounds suggested joining other counties in a "regional" facility. Chairman

LaMott requested the report be given to the full Delegation at least 5 days prior to meeting.

Rep. Rounds moved, Rep. Whitcomb seconded, to go into executive session to discuss personnel and retirement buy-back issues. Motion passed. Chairman LaMott noted receipt of a letter from Employee Council President Fullerton and he shall respond in the affirmative. Assistant Administrator Janet Smith gave a briefing on SEA organizational activity at the Nursing Home. They are currently waiting for a PELRB decision as to the appropriate "bargaining unit". Rep. Copenhaver commended the Commissioners for their line of action in the best interest of the County. Evelyn Smith gave an update on the court petition in the retirement buy-back issue.

Rep. Rounds moved, Rep. Whitcomb seconded, to adjourn. Motion passed and meeting adjourned at 11:58 a.m.

Respectfully submitted,

Evelyn I Smith for
Betty Jo Taffe, Clerk

GRAFTON COUNTY DELEGATION

Date: May 5, 1983

Time: 10:15 a.m.

Place: State House, Concord, NH

Present: Reps. Hutchings, Downing, Logan, Christy, Walters, Crory, Stevens, Eaton, LaMott, King. Administrator Siegmund.

Absent: Reps. McAvoy, Ward, Whitcomb, Weymouth, Densmore, Stewart, Mann, King, Taffe, Harnish, Blair, Driscoll, Rounds, Chambers, Copenhaver, Duggan, Girouard.

Rep. LaMott chaired the meeting.

Rep. Walter moved, Rep. Christy seconded, to authorize the Sheriff's Department to sell three cruisers and purchase three new cruisers using funds from unappropriated 1983 surplus. Motion carried unanimously.

Chairman LaMott stated that the other three items on the agenda would be taken up at the next meeting when more members would be available to hear the issues.

The meeting adjourned until 9:30 a.m. May 12, 1983.

Respectfully submitted,

Paul I. LaMott, Chairman
Grafton County Delegation

GRAFTON COUNTY DELEGATION

Date: May 12, 1983

Time: 9:35 a.m.

Place: Room 105, State House, Concord, N.H.

Present: Reps. LaMott, Copenhaver, Crory, King, Rounds, Whitcomb, Easton, Christy, Stevens, Girouard, Hutchings, Weymouth, Densmore, McAvoy, Blair, Driscoll, Walter.

Absent: Reps. Ward, Mann, Harnish, Downing, Chambers, Duggan, Stewart. Reps. Taffe and Wayne King were excused because of conflicts in their schedules.

Rep. LaMott requested that Attorney Eames add an amendment to the waterline agreement using language to insure that all users be treated equally in rate charges. It was noted by LaMott that municipal utilities are not governed by the P.U.C. Rep. Weymouth moved, Rep. Walter seconded, that the waterline agreement be approved with the provision that the County be treated the same as other customers. The vote was 15 yes, 2 no. Christy and Easton voted against the motion. It was suggested that metering of water at the courthouse be an option for the County Attorney to look into.

Rep. Blair moved and Rep. Whitcomb seconded that the County join the study on the Insurance Development Fund at a cost of \$1,317.78. This would not obligate the County beyond the study. It was unanimously approved.

A discussion of prison changes was held with LaMott explaining the situation. Rep. Stevens moved, seconded by Rep. Hutchings, that another meeting be held in Woodsville where the prison report could be discussed in full detail. This motion passed 14-1, Rep. Copenhaver voting against the motion feeling that the County could save money by meeting in Concord. Two of the Delegation members left prior to this vote being taken. The secretary pro tem failed to note who they were.

The meeting adjourned at 10:00 a.m.

Respectfully submitted,

Marion L. Copenhaver
Secretary pro tem

GRAFTON COUNTY PUBLIC HEARING

Date: June 13, 1983
Time: 7:00 p.m.
Place: Courthouse, No. Haverhill, N.H.

Present: Reps. Whitcomb, Weymouth, Densmore, LaMott, Mann, Taffe, Blair, Driscoll, Christy, Easton, Copenhaver, Crory, King, Girouard, Logan. Commissioners Campion, Bradley & Snell. Executive Director Evelyn Smith.

Absent: Reps. McAvoy, Ward, Stewart, Wayne King, Harnish, Hutchings, Rounds (excused for other business), Downing, Chambers, Duggan, Stevens, Walter.

Commissioner Campion called the hearing to order at 7:05 p.m. and, after making introductory remarks, called on Rep. Paul LaMott, chairman of the county delegation.

Rep. LaMott explained that he would not entertain questions until after the explanation of the Commissioners' budget proposal. He then presented the proposed budget by line item, page by page, noting that the department request did not include any salary increase while the Commissioners' recommendation includes a proposed 10% pay raise.

4130 - REGISTER OF PROBATE

.700 Travel & Expense should read \$150. Rep. LaMott noted that HB 200, if passed, would reduce county costs for the Superior Court. He also noted that SB 1, which would affect county welfare costs, probably will not pass.

8600 - SOCIAL SERVICES

.0026 Upper Valley Development Center - Bruce Pacht spoke to the Commissioners' recommendation of \$13,176, feeling there was some misunderstanding and that the amount should have

been \$15,000. David Fullerton, chairman of the Grafton County Complex Employee Council, spoke on behalf of the Council. He expressed the Council's full support for the Commissioners' salary and benefit proposals.

Commissioner Campion clarified the effect of the pay scale adopted last year on the recommended budget figures reflecting the proposed 10% pay increase. She also stated that the social services report by consultant Cindy Swart was extremely helpful to the Commissioners in preparing their recommendations for county social services.

Rep. LaMott gave the chair to Rep. Copenhaver and spoke about the 1984 budget request. He expressed support for a pay raise for county employees and elected officials and praised the Nursing Home.

Homer May, Haverhill, spoke in opposition to the 16% increase in the amount to be raised by taxes.

Rep. LaMott resumed the chair and entertained questions and comments about the budget.

Rep. Densmore asked for an explanation of the capital budget requests. Rep. LaMott referred him to page 13 of the budget under Miscellaneous Other Expenditures-Capital Outlay. Only carpeting at \$4,100 is included in the request. The \$112,100 on page 2 under the Summary of Expenditures should have been listed as \$92,000.

Mrs. Smith explained the difference between the present and proposed health insurance benefits.

Rep. LaMott commented that the County has no control of telephone costs.

Mr. May asked that the budget include a column reporting actual full year expenditures.

Rep. LaMott stated that state law makes counties and towns responsible for welfare, but does not obligate the state for welfare costs. He also noted that in 1983 the County anticipates a \$250,000 budget surplus to be used to reduce taxes. Had welfare costs increased more rapidly, this surplus would have helped the County to avoid additional borrowing.

Cindy Swart explained that her consultant services did not expend the entire \$5,000 appropriation, which did include one-time start-up costs.

In answer to a question by Rep. Weymouth, Rep. LaMott indicated that much of the projected budget increase is due to increased welfare costs which the County has to assume.

Commissioner Campion explained that the figure for revenue sharing might be higher.

Dick McDanolds asked the delegation to consider increasing the appropriation for the Soil Conservation District. (The State appropriates \$250 per year.)

Rep. LaMott explained the projected increase in nursing home salaries. Mr. Siegmund, nursing home administrator, gave further explanation.

Rep. LaMott thanked people for coming and adjourned the meeting at 8:40 p.m.

Respectfully submitted,

Betty Jo Taffe, Clerk
Grafton County Delegation

BUDGET OF GRAFTON COUNTY

July 1, 1982 to June 30, 1983

REVENUE

County Nursing Home	\$ 2,050,472
County Jail	18,000
County Farm	262,614
Building Rental	11,132
Register of Deeds	150,000
Reimbursement of Welfare Expenditures	3,500
Sheriff's Department Fees	31,500
Sheriff's Dispatch & Miscellaneous	7,560
Revenue Sharing Funds	194,500
Extension Service	2,900
Miscellaneous Revenue	1,000
Interest Earned	50,000
Credit on Water Line	5,000
Payment in Lieu of Taxes	31,500
Register of Probate	6,000
State Share Sewage Pipeline	100,000
Courthouse Construction Litigation	15,607

Total Estimated Revenues

\$ 2,941,285

EXPENDITURES

Administration	93,388
County Attorney	53,668
Medical Referee	7,000
Register of Deeds	112,845
Register of Probate	41,198
Sheriff's Department	349,493
Courthouse Maintenance	126,495
Apartment Maintenance	3,500
Superior Court	277,323
Public Welfare	1,136,798
Extension Service	122,822
Social Services	204,461
Interest	77,600
Payment on Bonds and Notes	100,000
Sewage Treatment & Plant Pmt.	15,000
Salary Adjustment Fund	5,000
Juvenile Detention	600
Contingency Accounts	31,500
Unemployment Insurance	8,000
County Nursing Home	2,581,819
County Jail	438,116
County Farm	261,003
Grafton County Conservation District	2,000

Total Estimated Expenditures

\$ 6,049,629

Less Estimated Revenue

2,941,285

Less Surplus Used to Reduce Taxes

100,000

AMOUNT TO BE RAISED BY TAXES

\$ 3,008,344

GRAFTON COUNTY
County Tax Apportionment
1982
\$3,008,344.00

	Proportion of Tax	Tax
Alexandria	\$ 10.63	\$ 31,979.00
Ashland	23.73	71,389.00
Bath	9.14	27,496.00
Benton	2.61	7,852.00
Bethlehem	21.75	65,431.00
Bridgewater	21.21	63,807.00
Bristol	37.57	113,023.00
Campton	33.83	101,772.00
Canaan	26.52	79,781.00
Dorchester	4.74	14,260.00
Easton	4.22	12,695.00
Ellsworth	1.93	5,806.00
Enfield	34.71	104,420.00
Franconia	19.86	59,746.00
Grafton	11.31	34,024.00
Groton	4.80	14,440.00
Hanover	153.06	460,457.00
Haverhill	35.38	106,435.00
Hebron	17.62	53,007.00
Holderness	43.40	130,562.00
Landaff	6.28	18,892.00
Lebanon	136.48	410,579.00
Lincoln	43.58	131,104.00
Lisbon	12.96	38,988.00
Littleton	75.01	225,656.00
Lyman	4.81	14,470.00
Lyme	23.88	71,839.00
Monroe	11.99	36,070.00
Orange	2.70	8,123.00
Orford	14.20	42,718.00
Piermont	10.28	30,926.00
Plymouth	38.79	116,694.00
Rumney	14.93	44,915.00
Sugar Hill	14.51	43,651.00
Thornton	20.29	61,039.00
Warren	8.35	25,120.00
Waterville Valley	21.62	65,040.00
Wentworth	7.65	23,014.00
Woodstock	13.65	41,064.00
Unincorporated Places	.02	60.00
	\$1,000.00	\$3,008,344.00

REPORT OF THE GRAFTON COUNTY COMMISSIONERS

To The Citizens of Grafton County:

As required by statute, the Commissioners of Grafton County herewith submit the reports of the various county officials for fiscal year 1983.

Although we had much heavier expenses than anticipated in the welfare area, the fiscal year ended with a \$340,000 surplus, mainly realized from increased revenues in Nursing Care, Register of Deeds and House of Correction, and from conscientious budget management by all departments. The Commissioners had estimated at least \$250,000 surplus prior to the year end and had incorporated that amount toward reducing taxes in the fiscal year 1984 budget. Expenses in the delivery of welfare services continues to be our largest problem because of the higher costs of nursing care, the inflated food and shelter expenses under general assistance, and the large increase of high cost court ordered child placements. Assistance to the needy is a statutory obligation in county (and town) budgets.

We are pleased with the progress of Courtroom #2, which was reported in the beginning stages last year. The courtroom is nearly completed well under budget, and we anticipate holding dedication in conjunction with the opening of the fall session of Superior Court. The decor is somewhat different from Courtroom #1, but is very comfortable and stately with its custom oak work and soft green and beige tone color scheme.

Upon the Commissioners' recommendation, the Grafton County Delegation funded a social service consultant program, so that county funding of social services over the years is now being reviewed in orderly fashion allowing funding to be fairly, efficiently and meritoriously awarded. The Commissioners feel this is a real step forward for the taxpayers of Grafton County. In the long run, the county citizens are receiving better services for dollars spent.

The Commissioners completed the personnel system and classification plan for the balance of the county employees last fall, so that all employees, classified and unclassified, are now "on line". The classification system was adopted at the Nursing Home Complex in 1976 with the intent to include all county facilities and departments at a later date.

County administrative relationship with the Delegation continues to be good in spite of the added financial burden to the counties. We have also had a very encouraging relationship with the Nursing Home Complex Employee Council over the past fiscal year, and anticipate even better rapport in coming years.

We are looking forward to implementation of the new "Unified Court System" with curiosity as to the impact on county administration and budget, and as to what the new duties and responsibilities of the County will be. The new law is effective July 1, 1983, with transfer to the State of all personnel and related costs, along with fee revenues effective January 1, 1984, and transfer of the balance of operations July 1, 1984. Tentatively, after this fiscal year, and one final allocated charge to the counties, the court system will be totally under state administration and funding.

The Commissioners have made the recommendation to the Executive Committee that the needs of the county correctional facility be studied and that the Delegation members be included on that study committee. We have pointed out to the Executive Committee the overcrowding in the Jail & House of Correction and our recommendation that some action be taken on this issue. The present correctional facility is not large enough to accommodate growing inmate population.

We wish to go on record as letting the citizens know we are still working on energy programs in your county buildings, the current large project being window modification. We have realized great fuel savings through many modifications in the courthouse, storm windows at the Nursing Home, and have taken various other actions of energy conservation in the Nursing Home Complex as well as the courthouse.

The Commissioners hold their regular meeting every Monday (except holidays) at 9:30 a.m. in the Commissioners' Office of the Grafton County Courthouse in North Haverhill, followed by a second meeting at 1:00 p.m. at the Grafton County Nursing Home Complex. The Commissioners regularly visit the farm and jail facilities and tour the nursing home. Public and press are welcome, in fact are encouraged, to attend these meetings.

In closing, we wish to express our appreciation to the staff and employees, members of the

Delegation, town/city and state officials, and other agencies for their continuing support and cooperation. We especially thank the Employee Council for their conscientious efforts in working out mutually acceptable employee wage/benefit considerations during budget negotiations. We look forward to more of the fine communication and rapport that we have enjoyed with all departments in our facilities and with individuals and agencies outside the county administration.

Respectfully submitted,
GRAFTON COUNTY COMMISSIONERS
Dorothy Campion, Chairperson
Richard L. Bradley, Vice Chairperson
Arthur E. Snell, Clerk

REPORT OF THE GRAFTON COUNTY TREASURER

To the Citizens of Grafton County:

As required by statute, I hereby submit my report for fiscal year ending June 30, 1983. Through good budget management, favorable investments, and higher than anticipated revenues, Grafton County ended the fiscal year with an appreciable surplus of \$340,447.

Grafton County's accounts are maintained on a modified accrual basis with actual fiscal year expenses of \$5,885,692 and revenues of \$6,144,007. A \$274,000 bond issue was negotiated as authorized to finish superior courtroom #2, reroof the courthouse, and to cover the state share of the sewage system costs.

Our account's audited statement follows for your information and review. "Cash" assets of \$263,882 as reported by the accountant on the Combined Balance Sheet are comprised of accounts in the Indian Head Bank North as follows:

Checking Account	98,319
Payroll Account	1,000
Cash Management Savings	151,100
Waterline Escrow	4,663
U.E. Comp. Escrow	8,800
	<hr/>
	\$263,882

In addition to the "cash" assets reported, Grafton County also has \$64,667 in a Revenue Sharing savings account in the Indian Head Bank North.

In closing, I wish to thank the staff in the Commissioners' Office for their effort and assistance in carrying out the duties and responsibilities of the County Treasurer. I also wish to express my thanks to the Board of Commissioners, other county staff and personnel, and members of the Delegation for making my duties a pleasure.

Respectfully submitted,
A.F. Stiegler, III
Grafton County Treasurer

AUDITOR'S OPINION

August 17, 1983

Board of County Commissioners
County of Grafton, New Hampshire

We have examined the combined financial statements of the County of Grafton, New Hampshire as of and for the fiscal year ended June 30, 1983, as indexed. Our examination was made in accordance with generally accepted auditing standards and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the combined financial statements referred to above present fairly the financial position of the County of Grafton, New Hampshire at June 30, 1983 and the results of its operations and the changes in financial position of its proprietary fund types for the fiscal year then ended, in conformity with generally accepted accounting principles on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole. The accompanying financial information listed as supporting schedules in the index is presented for purposes of additional analysis and is not a required part of the combined financial statements of the County of Grafton, New Hampshire. The information has been subjected to the auditing procedures applied in the examination of the combined financial statements and, in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

Respectfully submitted,

Jon R. Lang
Certified Public Accountant
MASON & RICH PROFESSIONAL ASSOCIATION
Accountants and Auditors

The following pages contain General Purpose Financial Statements and Notes to Financial Statements for the Fiscal Year ending June 30, 1983. Additional supporting schedules are available for review in the Grafton County Commissioners, Office, North Haverhill, N.H.

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 1983

EXHIBIT 1

	Governmental Fund			Types		Proprietary Fund Type		Fiduciary Fund Type		Account Groups		Total (Memorandum Only)
	Types			Capital Projects		Enterprise		Agency		General Fixed Assets		June 30, 1983
	General	Special Revenue								General Long-Term Debt		
ASSETS												
Cash	\$263,882	\$ 69,460	\$ 8,476	\$ 300		\$ 300		\$303,914		\$	\$	\$ 646,032
Accounts Receivable	39,348			171,512								210,860
Due from Other Funds (Note 8)	371,625	6,391	9,772									387,788
Due from Other Governments (Note 7)	1,615	55,503										57,118
Inventories	18,850					37,960						56,810
Prepaid Expenses						3,615						3,615
Property, Plant and Equipment (Net of Accumulated Depreciation) (Note 6)						760,963				3,345,813		4,106,776
Amount to be Provided for Retirement of General Long-Term Debt										600,000		600,000
TOTAL ASSETS	\$695,320	\$131,354	\$ 18,248	\$974,350				\$303,914		\$3,345,813	\$600,000	\$6,068,999
LIABILITIES												
Accounts Payable	\$306,397	\$	\$ 45,962	\$ 8,392		\$ 8,392		\$		\$	\$	\$ 360,751
Accrued Expenses				69,894								69,894
Due to other Funds (Note 8)	16,163	64,667	105,578	201,380				303,914				387,788
Due to Specific Individuals												303,914
Bonds Payable (Note 3)				240,000						600,000		840,000
Total Liabilities	322,560	64,667	151,540	519,666				303,914		600,000		1,962,347
FUND EQUITY												
Investment in General Fixed Assets												
Retained Earnings				454,684								3,345,813
Fund Balance:												454,684
Reserved for Water and Unemployment Escrow	13,463											13,463
Reserved for Inventories	18,850											18,850
Reserved for Specific Capital Projects (Deficit) (Note 11)												(133,292)
Unreserved:												
Designated for Specific Appropriations		20,181										20,181
Designated for Specific Purposes		46,506										46,506
Undesignated	340,447											340,447
Total Fund Equity (Deficit)	372,760	66,687	(133,292)	454,684								4,106,652
TOTAL LIABILITIES AND FUND EQUITY	\$695,320	\$131,354	\$ 18,248	\$974,350				\$303,914		\$3,345,813	\$600,000	\$6,068,999

The Accompanying Notes are an Integral Part of these Financial Statements.

EXHIBIT 2

**COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES
FOR THE FISCAL YEAR ENDED JUNE 30, 1983**

	Governmental Fund Types			(Total Memo- randum Only)
	General	Special Revenue	Capital Projects	June 30, 1983
Revenues:				
Taxes	\$3,008,344	\$	\$	\$3,008,344
Intergovernmental	61,015	200,225		261,240
Jail	53,423			53,423
Farm	244,252			244,252
Charges for Services	250,877			250,877
Rental	10,974			10,974
Interest	77,668	3,580	1,018	82,266
Miscellaneous	21,658			21,658
Total Revenues	<u>3,728,211</u>	<u>203,805</u>	<u>1,018</u>	<u>3,933,034</u>
Expenditures:				
Curent:				
General Government	2,334,917	129,824		2,464,741
Jail	423,921			423,921
Farm	208,996	3,000		211,996
Capital Outlay		42,269	155,145	197,414
Debt Service:				
Interest	41,600			41,600
Principal Retirement	100,000			100,000
Total Expenditures	<u>3,109,434</u>	<u>175,093</u>	<u>155,145</u>	<u>3,439,672</u>
Excess (Deficiency) of Revenues Over Expenditures	618,777	28,712	(154,127)	493,362
Other Financing Sources (Uses):				
Operating Transfers Out	<u>(360,462)</u>			<u>(360,462)</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	258,315	28,712	(154,127)	132,900
Fund Balance at Beginning of Year (Restated, Note 9)	<u>114,445</u>	<u>37,975</u>	<u>20,835</u>	<u>173,255</u>
(See, Note 9)				
Fund Balance (Deficit) at End of Year (Note 11)	<u>\$ 372,760</u>	<u>66,687</u>	<u>(\$133,292)</u>	<u>306,155</u>

The Accompanying Notes are an Integral Part of these Financial Statements.

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE BUDGET AND ACTUAL
GENERAL AND SPECIAL REVENUE FUND TYPES
FOR THE FISCAL YEAR ENDED JUNE 30, 1983

	General Fund			Special Revenue Funds			Total (Memorandum Only)		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:									
Taxes									
Intergovernmental	\$3,008,344	\$3,008,344	\$	\$	\$	\$	\$3,008,344	\$3,008,344	\$
Jail	132,500	61,015	(71,485)				327,000	261,240	(65,760)
Farm	18,000	53,423	35,423				18,000	53,423	35,423
Charges for Services	262,614	244,252	(18,362)				262,614	244,252	(18,362)
Rental	197,960	250,877	52,917				197,960	250,877	52,917
Interest	11,132	10,974	(158)				11,132	10,974	(158)
Miscellaneous	50,000	77,668	27,668				50,000	81,248	31,248
	24,107	21,658	(2,449)				24,107	21,658	(2,449)
Total Revenues	3,704,657	3,728,211	23,554	194,500	203,805	9,305	3,899,157	3,932,016	32,859
Expenditures:									
Current:									
General Government	2,450,751	2,334,917	115,834				2,591,801	2,464,741	127,060
Jail	437,655	423,921	13,734				437,655	423,921	13,734
Farm	237,003	208,996	28,007				240,003	211,996	28,007
Capital Outlay				3,000	3,000		50,450	42,269	8,181
Debt Service:									
Interest	41,600	41,600					41,600	41,600	
Principal Retirement	100,000	100,000					100,000	100,000	
Total Expenditures	3,267,009	3,109,434	157,575	194,500	175,093	19,407	3,461,509	3,284,527	176,982
Excess (Deficiency) of Revenues Over Expenditures	437,648	618,777	181,129		28,712	28,712	437,648	647,489	209,841
Other Financing Sources (Uses):							(537,648)	(360,462)	177,186
Operating Transfers Out									
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses (Note 10)	(100,000)	258,315	358,315		28,712	28,712	(100,000)	287,027	387,027
Fund Balance at Beginning of Year (Restated, Note 9)	114,445	114,445			37,975	37,975	114,445	152,420	37,975
Fund Balance at End of Year	\$ 14,445	\$ 372,760	\$358,315	\$	\$ 66,687	\$66,687	\$ 14,445	\$ 425,002	\$425,002

The accompanying notes are an integral part of these financial statements.

EXHIBIT 4

**COUNTY OF GRAFTON, NEW HAMPSHIRE
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN
RETAINED EARNINGS
PROPRIETARY FUND
FISCAL YEAR ENDED JUNE 30, 1983**

	Enterprise [Grafton County Home]
Operating Revenues:	
Charges for Services	\$2,219,296
Other	2,000
	<hr/>
Total Operating Revenues	2,221,296
Operating Expenses:	
General Operating	2,510,187
Depreciation	46,367
	<hr/>
Total Operating Expenses	2,556,554
Operating Loss	(335,258)
Non-Operating Expense:	
Interest	11,717
Loss Before Operating Transfers	(346,975)
Operating Transfer In	360,462
Net Income (Exhibit 5)	13,487
Retained Earnings at Beginning of Year (Restated, Note 9)	441,197
	<hr/>
Retained Earnings at End of Year	\$454,684

The Accompanying Notes are an Integral Part of these Financial Statements.

**COUNTY OF GRAFTON, NEW HAMPSHIRE
STATEMENT OF CHANGES IN FINANCIAL POSITION
PROPRIETARY FUND
FISCAL YEAR ENDED JUNE 30, 1983**

<u>Sources of Working Capital:</u>	Enterprise (Grafton County Home)
From Operations:	
Net Income (Exhibit 4)	\$ 13,487
Add Items Not Requiring Use of Working Capital: Depreciation	46,367
Working Capital Provided by Operations	59,854
Restatement of Beginning Retained Earnings (note 9)	156,438
Total Sources of Working Capital	\$216,292
<u>Uses of Working Capital:</u>	
Acquisitions of Fixed Assets	20,186
Reduction of Long-Term Bonds	40,000
Restatement of Beginning Retained Earnings (Note 9)	6,609
Total Uses of Working Capital	66,795
NET INCREASE IN WORKING CAPITAL	<u>\$149,497</u>

ELEMENTS OF NET INCREASE (DECREASE) IN WORKING CAPITAL

Accounts Receivable	\$ 11,089
Inventories	(1,352)
Prepaid Expenses	3,615
Accounts Payable	15,787
Accured Expenses	145,882
Due to Other Funds	(25,524)
NET INCREASE IN WORKING CAPITAL	<u>\$149,497</u>

The Accompanying Notes are an Integral Part of these Financial Statements.

COUNTY OF GRAFTON, NEW HAMPSHIRE NOTES TO FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the County of Grafton, New Hampshire conform to generally accepted accounting principles as applicable to governmental units, except as noted in the following. The following is a summary of the more significant policies:

A. Fund Accounting

The accounts of the County are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The following fund types and account groups are used by the County.

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by special assessments or enterprise operations.

PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to business enterprises -- where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

FIDUCIARY FUNDS

Agency Funds - Agency Funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUPS

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increase (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

General Fixed Assets Account Group - Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. No depreciation has been provided on general fixed assets.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is

(Continued)

not available. Donated fixed assets are valued at their estimated fair market value on the date donated.

General Long-Term Debt Account Group - Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

The two account groups are not "funds". They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Noncurrent portions of long-term receivables due to governmental funds are reported on their balance sheets, in spite of their spending measurement focus. Special reporting treatments are used to indicate, however, that they should not be considered "available spendable resources", since they do not represent net current assets. Recognition of governmental fund type revenues represented by noncurrent receivables is deferred until they become current receivables. Non-current portions of long-term loans receivables are offset by fund balance reserve accounts.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by non-current liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

The proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, sick pay, and other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which is recognized when due.

All proprietary funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

C. Budgets and Budgetary Accounting

Grafton County observes the following procedures in establishing the budgetary data reflected in the financial statements:

1. The County Commissioners shall deliver or mail to each member of the County Convention and to the chairman of the board of selectmen in each town and the mayor of each city within the County and to the Secretary of State prior to June 1 annually their itemized budget recommendations together with a statement of actual expenditures and income for at least nine months of the preceding fiscal year.

2. Within ten to twenty days after the mailing of the budget, a public hearing is held on the budget estimates as submitted by the Commissioners.

3. Twenty-eight days must elapse after the mailing of the operating budget before the County Convention may vote on the appropriations for the ensuing budget period.

4. The County Convention must adopt its annual budget no later than September 1.

5. The final form of the County Budget is filed with the Secretary of State's office and the Commissioner of Revenue Administration no later than 30 days after the adopting of the budget.

6. The Commissioners must get authorization from the Executive Committee of the delegation to transfer budgeted amounts between any line items within any fund; any revisions that alter the total expenditures of any fund must be approved by the executive committee of the delegation.

(Continued)

7. Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds and Enterprise Fund.

8. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgets for the Enterprise Fund are adopted on a basis which is not consistent with GAAP. The budget for the enterprise fund is prepared on the modified accrual basis while GAAP requires the full accrual basis.

9. Budgetary information presented in Exhibit 3 includes transfers authorized by the executive committee.

D. Inventories

Inventories are priced at lower of cost or market on the first-in, first-out basis. Inventory in the general fund consists of expendable supplies of the Jail and Farm. The cost is recorded as an expenditure at the time individual inventory items are purchased. Reported inventories on the General Fund are equally offset by a fund balance reserve which indicates that they do not constitute "available spendable resources" even though they are a component of net current assets.

Inventories of the Enterprise Fund consist of supplies and food.

E. Accumulated Unpaid Vacation and Sick Pay

The County does not accrue accumulated vacation pay in the general fund, but rather records these costs at the time the payments are made. At June 30, 1983, unrecorded general fund liabilities included approximately \$28,260 vacation pay.

Statement 4 of the NCGA requires that the current and non-current portions of vacation liabilities be reported on the governmental fund and general long-term debt account group balance sheets respectively. As the amount of current and non-current vacation pay cannot be reasonably estimated, no liabilities have been recorded.

The enterprise fund (Grafton County Home) accrues accumulated unpaid vacation pay and recognizes the expense in the period the pay is earned. The accumulated accrual is \$66,094. Sick pay is not vested.

F. Fund Balance Reserved for Water and Unemployment Escrow

Pending settlement of a dispute with the local municipal water district, the County retains 25% of all water bills and deposits the cash in a separate escrow account. Fund balance of \$4,663 (the amount of cash in the account at year end) has been reserved until the matter is settled.

The County is self-insured for purposes of unemployment insurance, i.e. the State bills the County only for actual unemployment benefits received by former County employees. The County budgets an expenditure annual based upon previous year's actual cost. The County has deposited \$8,800 in a separate escrow account to be used in years when actual expense exceeds the amounts budgeted. Current years expenditures were \$8,188.

G. Fund Balance Designated for Specific Capital Projects

The \$133,292 deficit fund balance reserved for specific capital projects represents Sewer Project (\$8,476), Energy Conservation (\$9,772) Bond, Courtroom (\$128,825, deficit) and Bond, Roof (\$22,715, deficit), fund balances reserved for the particular capital project.

H. Fund Balance Designated for Specific Appropriations

Encumbrances and designations of fund balances of the General and Special Revenue Funds are carried forward to the subsequent fiscal year. Encumbrances outstanding at year end are reported as reservations of fund balances since they **do not** yet constitute expenditures or liabilities. The amount of \$20,181 designated on the Special Revenue fund represents Federal Revenue Sharing fund balance appropriated by the County for specific Federal Revenue Sharing expenditures.

The \$46,506 of fund balance designated for specific purposes represents unappropriated Federal Revenue Sharing (\$39,665) and Extension Service Grants (\$6,841) fund balances designated for the use of the particular fund.

I. Total Columns [Memorandum Only] on Combined Statements

Total columns on the Combined Statements are captioned Memorandum Only to indicate that

(Continued)

they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2 - PENSION FUND

The County provides for pension benefits to substantially all employees through a contributory retirement system under New Hampshire law. The law prescribes the formula for computing retirement allowances and presently does not permit advance funding of pension liabilities. Retirement allowances are paid by County funding and employees contributions. Pension expense for the year totaled \$74,098. Grafton County's portion of the unfunded accrued liability, the excess of vested benefits over plan assets at the actuarial valuation date, is not available for inclusion in this report. Such amount, however, does not represent a current demand upon the plan's resources as such vested benefits in the long-term course of the plan operation are anticipated to be disbursed over future years as retirement benefits to members. The value of vested benefits of the employees has not been determined.

NOTE 3 - CHANGES IN LONG-TERM DEBT

The following is a summary of bond transactions of the County for the year ended June 30, 1983:

Bonds Payable at July 1, 1982	\$980,000
New Bonds Issued	-
Bonds Retired	140,000
Bonds Payable at June 30, 1983	<u>\$840,000</u>

The debt service requirements of the County's outstanding bonds at June 30, 1983 are as follows:

Year	Principal	Interest	Total
1983-84	\$140,000	\$ 45,650	\$185,650
1984-85	140,000	37,350	177,350
1985-86	140,000	29,050	169,050
1986-87	140,000	20,750	160,750
1987-88	140,000	12,450	152,450
Sub-total	<u>700,000</u>	<u>145,250</u>	<u>845,250</u>
1988-89	140,000	4,150	144,150
Total	<u>\$840,000</u>	<u>\$149,400</u>	<u>\$989,400</u>

Bonds payable at June 30, 1983 are comprised of the following individual issues:

General Obligation Bonds:

\$850,000 - 1968 Nursing Home Bonds Due in Annual Installments of \$40,000 through September, 1988; Interest at 4.75% (This Issued is Being Serviced-Principal and Interest-By the Nursing Home Enterprise Fund)

\$240,000

\$1,800,000-1970 Court House Bonds due in Annual Installments of \$100,000 through September, 1988; Interest at 6.40%

600,000

Total Bonds Payable

\$840,000

(Continued)

The Executive Committee has approved a bond issue for \$270,000 over 3 years. The proceeds of the bond are for the roof, courtroom and sewer capital projects (Note 11). The bonds were issued on August 1, 1983. Interest at 7.62%, due in annual installments of \$90,000 beginning August 15, 1984.

NOTE 4 - LITIGATION

There are five cases pending at this time, four of which the County Attorney feels there is a strong likelihood of a favorable outcome on behalf of Grafton County. The fifth case is being litigated by an outside attorney, and the County Attorney is unable to give an opinion on the outcome. The case involves a former employee suing to have the County buy back into the retirement system, the claim is for \$65,000.

NOTE 5 - CONTINGENT LIABILITIES - FEDERAL GRANTS

The County participates in a number of federally assisted programs, including the General Revenue Sharing program. These programs are subject to program compliance audits by the grantors or their representatives. The audits of these programs for or including the year ended June 30, 1982 have not yet been reviewed by the grantor. Accordingly, the County's compliance with applicable program requirements will be established at some future date after the grantor's review. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the County expects such amounts, if any, to be immaterial

NOTE 6 - CHANGES IN GENERAL FIXED ASSETS

	Balance July 1, 1982	Additions	Retirements	Balance June 30, 1983
Cost or Estimated Cost				
Buildings and Land:				
General Government	\$2,212,324	\$155,145	\$ 375	\$2,367,094
Jail	144,591	—	1,340	143,251
Farm	469,126	—	1,272	467,854
Equipment:				
General Government	247,196	30,268	14,039	263,425
Jail	30,296	1,686	442	31,540
Farm	75,002	15,117	4,263	85,856
Total Cost or Estimated Cost	<u>\$3,178,535</u>	<u>\$202,216</u>	<u>\$21,731</u>	<u>\$3,359,020</u>

Property, Plant and Equipment/Enterprise Fund

Property, plant and equipment owned by the Enterprise Fund (Grafton County Home) are stated at cost. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Buildings	5 to 70 Years
Equipment	3 to 20 Years

The following is a summary of proprietary fund property, plant and equipment:

	Cost	Accumulated Depreciation	Net Depreciated Value
Buildings	\$1,159,999	\$460,511	\$699,488
Equipment	124,289	62,814	61,475
Totals	<u>\$1,284,288</u>	<u>\$523,325</u>	<u>\$760,963</u>

(Continued)

NOTE 7 - DUE FROM OTHER GOVERNMENTS

Amounts due from other governments include \$55,503 entitlement due from the Office of Revenue Sharing and \$1,615 due from the Department of Interior.

NOTE 8 - INDIVIDUAL FUND INTERFUND RECEIVABLES AND PAYABLES

The balances at June 30, 1983 were:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$371,625	\$ 16,163
Special Revenue:		
Revenue Sharing	—	64,667
Extension Service Grants	6,391	—
Capital Projects:		
Bond: Roof	—	22,715
Bond: Courtroom	—	82,863
Energy Conservation	9,772	—
Enterprise Fund:		
Grafton County Home	—	201,380
Totals	<u>\$387,788</u>	<u>\$387,788</u>

NOTE 9 - RESTATEMENT OF BEGINNING FUND BALANCES/RETAINED EARNINGS

General Fund: General Fund fund balance has been decreased by \$49,735 to accrue welfare billings (I.N.C.) from the State for June, 1982.

General Fund fund balance has been increased by \$16,500 to remove Capital Projects account payable at June 30, 1982 reported on the General fund, by \$8,352 to record an unemployment escrow account previously expensed, and by \$3,237 to record a water escrow account previously recorded as an account payable.

General Fund expenditures in the prior year would have been increased by \$21,646 and the excess of revenues over expenditures would have been decreased by \$21,646.

Fund Balance, July 1, Before Restatement	\$136,091
Add: Capital Projects Payable	16,500
Unemployment Escrow	8,352
Water Escrow	3,237
Less: Welfare I.N.C. Accrual	(49,735)
Fund Balance, July 1, As Restated	<u>\$114,445</u>

Special Revenue Fund: Special Revenue Fund fund balance has been increased by \$3,214 from \$34,761 to \$37,975 to reflect Extension Service Grants not previously reported. The restatement has no effect on prior period revenue or expenditures.

Capital Projects Fund: Capital Projects Fund fund balance has been increased by \$786 to reflect Bond, Courtroom and Energy Conservation Projects not previously reported as capital projects.

Capital Projects expenditures in the prior year would have increased by \$16,500 and the excess of revenues over expenditures would have decreased by \$16,500.

(Continued)

Fund Balance, July 1, Before Restatement	\$ 20,049
Add: Energy Conservation - Not Reported Previously	17,286
Less: Bond: Courtroom - Reported on General Fund Previously	<u>(16,500)</u>
Fund Balance, July 1, As Restated	<u><u>\$ 20,835</u></u>

Enterprise Fund: Enterprise Fund retained earnings has been decreased by \$6,609 to reflect certain adjustments made by the New Hampshire Department of Welfare during its Medicaid audit of the Nursing Home for the prior year, and increased by \$156,438 to reflect a change in accounting for accrued sick pay benefits of prior years.

NOTE 10 - BUDGETED DECREASE IN FUND BALANCE

The \$100,000 budgeted decrease in General Fund fund balance on Exhibit 3 represents \$100,000 budgeted by the County from fund balance to reduce the 1982-83 tax rate.

NOTE 11 - CAPITAL PROJECTS FUNDS - DEFICIT FUND BALANCE

Deficit fund balances of the Bond: Roof (\$22,715) and Bond: Courtroom (\$128,825) Capital Projects will be eliminated by proceeds of bonds authorized but unissued at June 30, 1983 (Note 3).

SUPPORTING SCHEDULE

COUNTY OF GRAFTON, NEW HAMPSHIRE SPECIAL REVENUE FUNDS FEDERAL REVENUE SHARING FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL FOR THE FISCAL YEAR ENDED JUNE 30, 1983

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues			
Intergovernmental:			
Entitlements	\$194,500	\$195,824	\$ 1,324
Interest		3,580	3,580
Total Revenues	<u>194,500</u>	<u>199,404</u>	<u>4,904</u>
Expenditures			
General Government:			
Register of Deeds	2,000	1,000	1,000
Welfare	128,050	128,050	
Contingency-Superior Court	11,000		11,000
Total General Government	<u>141,050</u>	<u>129,050</u>	<u>12,000</u>
Farm	<u>3,000</u>	<u>3,000</u>	
Capital Outlay:			
Administration	900	900	
Register of Deeds	1,000	828	172
Register of Probate	1,200	1,200	
Sheriff's Department	23,700	21,794	1,906
Superior Court	750	544	206
Extension Service	200	200	
Jail	1,700	1,686	14
Farm	<u>21,000</u>	<u>15,117</u>	<u>5,883</u>
Total Capital Outlay	<u>50,450</u>	<u>42,269</u>	<u>8,181</u>
Total Expenditures	<u>194,500</u>	<u>174,319</u>	<u>20,181</u>
Excess (Deficiency) Of Revenues Over Expenditures		25,085	25,085
Fund Balance at Beginning of Year		34,761	34,761
Fund Balance at End of Year	<u>\$</u>	<u>\$ 59,846</u>	<u>\$59,846</u>

DETAIL OF PUBLIC WELFARE ASSISTANCE PAYMENTS

TOWNS	DIRECT RELIEF	SOLDIERS AID
ASHLAND	\$ 1,702.40	\$
BATH	56.51	
BENTON	653.44	
BETHLEHEM	737.50	
BRISTOL	1,927.44	
CAMPTON	65.00	
CANAAN	7,350.51	
ENFIELD	13,440.62	
FRANCONIA	1,484.00	
GRAFTON	9,329.42	
HANOVER	1,441.66	
HAVERHILL	2,649.13	115.00
HOLDERNESS	24.84	
LEBANON	65,106.18	284.00
LISBON	1,490.54	
LITTLETON	25,709.70	1,050.00
LYME	729.82	
MONROE	709.68	
ORFORD	19.45	
PLYMOUTH	1,976.02	122.50
RUMNEY	1,329.10	
WARREN		927.79
WENTWORTH	47.36	
WOODSTOCK	9.45	
	<u>\$137,989.77</u>	<u>\$2,499.29</u>

DETAIL OF ASSISTANCE PAYMENTS

	No. of Persons	Direct Relief	No. of Persons	Soldiers Aid	Boarded Children	No. Chn.
1982						
JULY	110	\$ 7,624.21	1	\$ 150.00	\$ 2,896.60	12
AUGUST	112	6,968.29			2,237.28	9
SEPTEMBER	123	6,138.72	1	150.00	3,499.60	13
OCTOBER	142	9,479.20	5	434.00	2,680.00	9
NOVEMBER	187	18,355.57	8	828.22	3,377.00	13
DECEMBER	140	11,039.66	3	187.11	11,462.55	17
1983						
JANUARY	209	19,214.98	1	300.00	4,670.26	14
FEBRUARY	201	12,173.89	2	125.00	8,973.36	19
MARCH	125	7,449.01	2	199.96	6,976.76	18
APRIL	171	15,063.59			9,891.41	19
MAY	128	10,356.75	2	125.00	4,903.62	18
JUNE	175	14,125.90			7,171.52	21
		<u>\$137,989.77</u>		<u>\$2,499.29</u>	<u>\$68,739.96</u>	
Encumbered Payables		<u>3,500.00</u>			<u>4,151.62</u>	
		<u>\$141,489.77</u>			<u>\$72,891.58</u>	

DELEGATION EXPENSES

*Charles Armstrong	\$ 153.50
Rita McAvoy	87.50
David Lynde	25.50
Kathleen Ward	41.50
*Henry Whitcomb	170.00
Nelson Chamberlin	16.50
Philip Weymouth	106.00
Andrew Pepitone	47.75
Edward Densmore	111.00
Fred Snell	38.75
Roger Stewart	77.00
*Paul LaMott	352.42
*Ezra Mann	262.14
Wayne King	77.25
*Betty Jo Taffe	224.74
Stephen Harnish	79.50
W. Richardson Blair	80.00
*William Driscoll	421.90
V. Michael Hutchings	77.25
*C. Dana Christy	503.13
Myrl Eaton	42.00
John Hammond	36.00
Harold Buckman	134.00
Philip Look	55.50
*Bruce Rounds	340.26
Craig Downing	80.00
Roger Easton	109.00
Mary Chambers	98.00
*Marion Copenhaver	329.94
Elizabeth Crory	164.50
Michael King	117.50
*James Logan	471.84
Stanley Mansfield	52.50
Lorine Walter	88.00
Roger Wood	15.00
Joseph Duggan	84.00
Shirley Girouard	120.00
Thomas Stevens	84.00
Attendance at County Convention and Miscellaneous	250.71
Total	\$5,626.08

**GRAFTON COUNTY
IN ACCOUNT WITH THE
CLERK OF SUPERIOR COURT
For the Year Ending June 30, 1983**

Allowance for Clerk of Superior Court	\$37,566.05	
Clerical Expenses in Office	\$64,529.70	
Bailiff Allowance	\$ 9,700.00	
Miscellaneous Cash Disbursements	<u>\$ 71.35</u>	
TOTAL CHARGES		\$111,867.10

Income from Fees:		
Naturalization	\$ 112.50	
Entry Fees	\$17,876.00	
Passport Fees	\$ 676.00	
All Other Fees	<u>\$26,063.84</u>	
TOTAL FEES		\$44,728.34

Fines, Costs, Bail Forfeitures	\$41,486.95	
Miscellaneous County Credits	<u>\$ 289.46</u>	
TOTAL CREDITS		\$ 86,504.75

Payment by County Orders to Clerk		
for Excess Charges		\$ 34,526.80
Payment by Checks of Clerk to County		
for Excess Credits		\$ 9,164.45

Respectfully submitted,

Paul A. Gruber, Clerk

REPORT OF GRAFTON COUNTY ATTORNEY
July 1, 1982-June 30, 1983

To the Commissioners and Citizens of Grafton County:

Last year in my annual report to you, I stated that for the year just then completed, the only existing Superior Courtroom was used almost exclusively for criminal matters. Civil cases were put on hold for lack of time and courtroom space. This same situation held true for the fiscal year that just ended. However, starting with the 1983 Fall Term of Court, we will have two courtrooms that can be used for criminal and civil trials as the second courtroom was prepared for use during the past few months. This is a step in the right direction but a courtroom cannot function without a Judge. At this time, there is an insufficient number of Superior Court Judges within the State to allow for two of them to be assigned to Grafton County. This is a problem that may be addressed within the next year.

As in the past, we have dealt with a large number of court-appointed cases. These are defendants who have filed financial affidavits stating that they are unable to afford their own counsel. In most of these cases, we have found it necessary to answer Motions for Discovery and to contest Motions to Suppress evidence. Frequently, we are involved with depositions of the victims and certain witnesses for the State. This all takes time and has to be done when Court is in recess or not in session.

The majority of my time as County Attorney this past year was devoted to criminal matters. In addition, I have been available to advise and assist the County Commissioners, the Superintendent of the County Home complex and correctional facility, the Sheriff's Department, the State Police, all of the police departments and all of the citizens of Grafton County. Some civil matters involving the County being named as a party defendant have involved some time.

During the past year, a number of criminal cases were solved and we were able to prevail in the Superior Court with either guilty pleas or guilty verdicts and for that I again want to express my sincere appreciation to all of the dedicated law enforcement people within Grafton County. I also want to thank my secretary, Barbara Davidson, for the fine work that she does in handling the child support cases under the Uniform Reciprocal Enforcement of Support Act and for her dedication to the goals of the office.

Respectfully submitted,

John B. Eames
Grafton County Attorney

REPORT OF GRAFTON COUNTY SHERIFF'S DEPARTMENT

To the Honorable County Commissioners, County Delegation and Citizens of Grafton County:

As Sheriff of Grafton, I respectfully submit the following activities of the Sheriff's Department for the Calendar Year of 1982. An itemized list of those activities accompany this report.

I would like to at this time, take the opportunity to thank law enforcement agencies throughout the County, State and Federal for their whole-hearted cooperation, mutual interests and support.

Respectfully,

Herbert W. Ash
Grafton County Sheriff

GRAFTON COUNTY SHERIFF'S DEPARTMENT CIVIL PROCESS

Served by the Grafton County Sheriff's Department for the following periods:

July 1, 1982 to September 30, 1982	633
October 1, 1982 to December 31, 1982	588
January 1, 1983 to March 31, 1983	573
April 1, 1983 to June 30, 1983	605
	<hr/>
	2,399

ACTIVITY FOR CALENDAR YEAR 1982

The department handled a total of 374 cases in 1982, compared to 297 in 1981.

		Major Criminal Activity
1981	1982	
0	0	Aggravated assault
14	7	Burglary
6	5	Larceny/theft
2	0	Motor vehicle theft
1	1	Simple assault
109	169	Issuing bad checks
\$16,194	\$17,154	Amount, bad checks reported
\$10,807	\$ 9,155	Amount, bad checks recovered
2	1	Fraud
3	0	Criminal mischief (vandalism)
0	1	Sex offenses
0	1	Drug offenses
27	61	Non-support
14	19	Violation of probation
80	64	Capiases on superior court indictments
31	72	Other outside warrants (small claim, defaults, etc.)
		Other Activity
4	3	Missing persons
6	2	Motor vehicle accidents investigated
1	1	Untimely deaths

661	642	Total prisoner transports, including;
16	16	Youth Development Center
23	14	N.H. Hospital
28	22	State Prison
77	45	Adults arrested for Sheriff's Dept. cases
8	1	Juveniles arrested for Sheriff's Dept. cases
38	43	Arrests for other agencies
10	11	Extraditions (prisoners brought back from other states)

Communications Center

258,235	247,933	Radio transmissions (electronic counter)
96,987	93,467	Radio messages
20,824	20,073	Incoming phone calls
6,530	5,573	Outgoing phone calls
27,354	25,646	Total phone calls (in & out)
3,820	3,999	Requests for motor vehicle listings
1,667	1,995	Requests for stolen or wanted (NCIC)
13	23	Wanted or stolen NCIC "HITS"
418	401	Fires and EMS incidents
38	18	Mutual aid fires & incidents dispatched

REPORT OF GRAFTON COUNTY COOPERATIVE EXTENSION SERVICE

To: The County Commissioners, County Delegation and the residents of Grafton County

Throughout the past year we have continued to serve the needs of the residents of Grafton County. Again we have been able to extend our knowledge and assistance in areas of Agriculture, Forestry, 4-H Youth Development and Home Economics. Through the effective use of the University of New Hampshire Specialists we are able to share this educational resource as well. Laboratories and other University facilities are always available for our use.

Extension remains a unique organization for several reasons. The support for Extension comes from three sources, Federal, State and County. Although Extension Educators (Agents) are employees of the University of New Hampshire they receive salary and support from all three levels of government. There is no direct charge for our assistance, however we inform our clients that when they pay their Federal Income Tax, their property tax and other State taxes, they are paying for services rendered.

There is a high degree of local control of programming and direction of the efforts of the professional staff rendered by the Grafton County Extension Advisory Council. The members of this Council as of August 1, 1983 are as follows: Mrs. Marjorie Lane, No. Haverhill; Mr. Daniel Burns, Canaan; Mr. David Keith, No. Haverhill; Mrs. Beverly Merrill, Littleton; Mrs. Sylvia Wheeler, Woodsville; Mrs. Esther Christy, W. Canaan; Mr. John French, Plymouth; Mr. John O'Brien, Orford; Mr. Richard Dearborn, Plymouth; Mr. Robert Townsend, Lebanon; Mr. Orman Thayer, Sr. No. Haverhill; Mr. A. Paul Simpson, Lisbon. Mr. C. Dana Christy, W. Canaan, is our County Delegation representative. These Council members are the county residents link to our programming and direction. Anyone who desires to have voice in this direction should contact any of the above council members.

The current Extension Staff as of August 1, 1983 is as follows: Thomas E. Buob, County Agricultural Agent; Robert E. Burke, County Forester; Northam D. Parr, Asst. County Forester; Richard F. Fabrizio, and Marjorie Goodson, 4-H Youth Development Agents; Eleanor Feist and Deborah Maes, Home Economists and Kevin B. Kennedy, Area Dairy Agent for Grafton and Coos Counties. Office secretaries Donna Mitton, Hazel Ames and Laurianne Boyce will greet you when you call or visit our office.

The Cooperative Extension Staff is available to assist you with your questions in Forestry, Agriculture, Home Economics, and 4-H Youth Development. Feel free to contact us at your Grafton County Extension Office located in the County Court and Office Bldg., N.H. Rte 10, No. Haverhill, N.H. Telephone 787-6944, mailing address, P.O. Box 191, Woodsville, N.H. 03785.

Respectfully submitted,

Marjorie Goodson
Grafton County Coordinator

GRAFTON COUNTY COOPERATIVE EXTENSION SERVICE
SUMMARY OF EXPENDITURES
FOR THE FISCAL YEAR ENDING JUNE 30, 1983

	Total Budgeted	Total Spent	Agriculture	Home Economists	4-H Development	Forestry
Salaries						
Agents	\$ 48,790	\$ 43,950.40	\$ 7,697.00	\$10,163.00	\$12,840.00	\$13,250.40
Clerical	30,832	29,339.77	7,334.94	7,334.95	7,334.94	7,334.94
Work Study	1,950	1,573.49	1,573.49			
Travel						
Agents	19,000	18,738.38	3,200.29	6,404.11	5,921.22	3,212.76
Other (Council)	700	593.77	148.44	148.44	148.44	148.45
Other Expenses						
Social Security	2,200	2,057.24	514.31	514.31	514.31	514.31
Health Insurance	2,470	2,347.52	586.88	586.88	586.88	586.88
Retirement	870	799.95	199.99	199.98	199.99	199.99
Workmens Compensation Insurance	60	48.00	12.00	12.00	12.00	12.00
Printing, Binding, Books	300	218.20	54.55	54.55	54.55	54.55
Office Supplies	3,200	3,086.18	771.54	771.54	771.55	771.55
Dues & Subscriptions	250	220.50	55.12	55.12	55.13	55.13
Postage	400	359.71	89.93	89.93	89.92	89.93
Other Supplies	1,500	1,065.11	266.28	266.28	266.28	266.27
Advertising & Public Relations	400	210.29	52.58	52.57	52.57	52.57
Telephone	8,000	7,457.37	1,864.34	1,864.34	1,864.35	1,864.34
Equipment Repairs & Maintenance	900	770.95	192.73	192.74	192.74	192.74
Rental	700	137.37	34.34	34.34	34.35	34.34
Liability Insurance	100	112.80	28.20	28.20	28.20	28.20
New Equipment	200	1,575.91	393.98	393.97	393.98	393.98
Totals	\$122,822	\$114,662.91	\$25,070.93	\$29,167.25	\$31,361.40	\$29,063.33

REPORT OF THE GRAFTON COUNTY NURSING HOME

Honorable Board of Commissioners:

The Nursing Home continues to provide excellent nursing care for residents of Grafton County who need nursing home care. Due to the change in admission criteria of the Office of Medical Services, it becomes increasingly difficult to have full capacity in the ambulatory section of the Nursing Home. By deleting three beds in the 1930 ambulatory section, we were able to create a Day Room/Dining Room for wheelchair residents, thereby releasing beds in the 1969 Annex. Combined with the renovation of the women's TV room, we created a more home-like atmosphere in the 1930 section of the building. The average patient now being admitted to the bedcare annex requires a much higher degree of nursing care than in the past. It is an ongoing problem to hire adequate licensed staff due to the shortage of registered nurses and the tendency for professional nurses to choose employment in acute care rather than geriatric care.

A new washer/extractor was installed in the laundry which helps expedite the two thousand plus pounds of laundry processed per day. Due to the age and complexity of the buildings in the complex, the maintenance department has had a challenging year with myriad problems, a sample being one high pressure steam boiler was completely over hauled, being the first major renovation on the boilers in fourteen years.

A first for the County Home this year was a "Family Day", which was highly successful with over two hundred resident's family members attending, many members of the staff donated their time, and we intend to have this a yearly event. Another major celebration was the 100th birthday of a resident, Arthur Chase, which was widely covered by the State news media.

Although we continue to contain our costs, it has become increasingly more difficult with the State reducing it's share of patient reimbursement, thereby increasing the County's share.

The Jail and House of Correction has had another very busy year with an 11.5% increase in admissions over the fiscal year '81-'82, with an average inmate census of 35. This increase in admissions was partially due to the new State statute pertaining to DWI mandatory sentencing. We were over our medical budget due to psychotropic medications required for the type of inmate which are being inappropriately admitted to county jails. The County being responsible for the health and welfare of all inmates, occasionally mandates us to provide expensive medical services over which we have no control. During this year a Jail study committee composed of Representatives Michael King of Hanover, Wayne King of Campton, and Michael Hutchings of Plymouth was appointed by Executive Committee Chairman Paul LaMott. The study committee was formed to investigate the need for future renovations or new construction of the County Jail to meet ACA and NIC standards.

The County Farm continues to be an asset to the County by it's participation in the Extension Service and Conservation Service programs, and by creating meaningful work for inmates in the House of Correction. A 1976 truck was replaced with a new two ton truck this year. The volume of milk remains constant, although the price has dropped because of the decrease in the Federal parity, thereby causing a revenue reduction. The quality of the Holstein herd remains excellent. We were fortunate to acquire the services of a new Assistant Herdsman, Mr. Steve Cole, to complement our very able Head Herdsman Charles Page and Head Farmer Douglas Bigelow.

The facility underwent a unionization effort by S.E.A. during the past year, which was unsuccessful. The Employee Council became a strong unit within the facility during the year and had successful negotiations with the Board of Commissioners and Administration throughout the year, and we look forward to continued good relations with the Employee Council in the coming year.

We wish to thank the Physicians, Dr. Elisabeth Berry and Dr. Harry Rowe for the excellent services they provide to the Complex. Naturally, a tremendous vote of thanks goes to the dedicated and loyal staff of the nursing home, jail and farm ... without them the Complex would cease to function.

We also wish to express our appreciation to your Board and your Office Staff. The continued support and understanding offered by you helps make the job worthwhile.

Respectfully submitted,
William Siegmund, Administrator
Janet Smith, Assistant Administrator

**COUNTY OF GRAFTON, NEW HAMPSHIRE
GRAFTON COUNTY HOME-ENTERPRISE FUND
STATEMENT OF GENERAL OPERATING EXPENSES
AND COST PER PATIENT DAY FOR THE
FISCAL YEAR ENDED JUNE 30, 1983**

<u>General Operating Expenses:</u>	<u>Amount</u>	<u>Cost Per Patient Day*</u>
Administrative	\$ 161,613	\$ 3.59
Dietary	384,805	8.55
Nursing Service	1,309,907	29.09
Restorative Services OT	57,061	1.27
Plant	220,990	4.91
Laundry and Linen	95,327	2.12
Housekeeping	225,853	5.02
Pharmacy and Physicians	20,579	.45
Special Services	27,296	.60
Increase in Vacation Leave	6,756	.15
Total General Operating Expenses	<u>\$2,510,187</u>	<u>\$55.75</u>

*Patient Days = 45,024

Budget Note: Nursing Home budget is based upon the modified accrual basis of accounting. As an Enterprise Fund, the Home uses the accrual basis of accounting. Budgetary comparisons are neither required by GAAFR nor considered useful under the circumstances. See Schedule F-2 for adjustment to budgetary basis.

**COUNTY OF GRAFTON, NEW HAMPSHIRE
GENERAL FUND-JAIL
STATEMENT OF COST PER INMATE DAY
FOR THE FISCAL YEAR ENDED JUNE 30, 1983**

	Amount	*Cost Per Inmate Day
Salaries	\$195,777	\$15.73
Uniforms	974	.08
Social Security	13,129	1.06
Health Insurance	13,248	1.06
Retirement	4,259	.34
Workmen's Compensation Insurance	10,785	.87
Unemployment Compensation	1,239	.10
Education and Conferences	1,806	.15
Consultants	1,483	.12
M.H. Consulting Services	3,678	.30
Dues, Licenses and Subscriptions	112	.01
Supplies	2,926	.24
Meals	103,110	8.29
Prisoner Clothing/Supplies	8,194	.66
Medical/Dental	12,201	.98
Plant Operation	40,336	.24
Telephone	1,372	.11
Repairs and Maintenance	1,748	.14
Property Insurance	3,443	.27
Liability Insurance, Correctional and Inmate	4,101	.32
TOTAL COSTS	\$423,921	\$34.07

*Inmate Days = 12,443

**GRAFTON COUNTY
JAIL/HOUSE OF CORRECTION REPORT
JULY 1, 1982-JUNE 30, 1983**

HOUSE OF CORRECTION CRIME	NO. OF INMATES
Agg. Fel. Sex, Assault	3
Arson	3
Assault	1
Assault with Deadly Weapon with intent to kill	1
Attempted Burglary	1
Attempted Second Degree Assault	1
Bail Jumping	3
Burglary	14
Capias	3
Concealment of Merchandise	11
Conduct After Accident	1
Contempt of Court	6
Criminal Mischief	10
Criminal Solicitation	2
Criminal Trespass	10
Default	2
Deferred Sentencing	1
Disobeying Police Officer	3
Disorderly Conduct	1
DWI	2
DWI - Second Offense	56
DWI - Subsequent Offense	1
Escape	2
Failure to Answer Summons	1
Failure to Appear	1
Failure to Stop	1
False Report	1
Food Stamp Fraud	1
Forgery	4
Issuing Bad Checks	7
Kidnapping	1
Liab. for Consent of Another	1
Operating After Revocation	21
Operating Without a License	1
Poss. Controlled Drug	6
Poss. of Marijuana	1
Prohibited Sales	1
Rec. Stolen Property	4
Reckless Conduct	1
Reckless Consent	1
Reckless Operation	2
Resisting Arrest	5
Robbery	2
Second Degree Assault	5
Simple Assault	9
Speeding	3
Shoplifting	1
Theft	4
Theft by Deception	1

Theft of Services	1
Theft by U/A Taking	18
Unregistered Motor Vehicle	2
Violation of Probation	11
Welfare Fraud	1
JAIL	
CRIME	
Sexual Assault	1
Reckless Conduct	1
Perjury	2
Burglary	29
Crim. Trespass	15
Rec. Stolen Prop.	7
Ag. Fel. Sex. Assault	11
Theft by U/A Taking	19
Theft of Services	4
DWI	25
DWI 2nd	10
Poss. Cont. Drug	14
Arson	5
Criminal Mischief	12
Bail Jumping	8
2nd Deg. Assault	4
Indecent Exposure	2
Concealment of Mdse	1
Fugitive from Justice	10
Issuing Bad Checks	6
Forgery	11
Criminal Solicitation	1
Simple Assault	10
Disorderly Conduct	10
Criminal Threatening	3
Failure to Appear	3
Criminal Liability	1
Criminal Restraint	1
Civil Contempt	1
Falsifying Physical Evidence	1
A. W. O. L.	1
Welfare Fraud	5
Violation of Probation	3
Resisting Arrest	11
Operating W/O Valid License	1
Wilful Concealment	1
Conduct after Accident	1
Escape	5
Assault	7
Robbery	3
Loitering	1
Felon in Possession of Weapon	1
Contempt of Court	4
Negligent Homicide	2
Del. of Minor	1
Armed Robbery	3
OAR	4
Theft by Deception	1

Procuring Alcohol for Minor	1
Unlawful Activities	1
Harrassment	1
Reckless Operation	6
Theft	1
Capias	15
Bench Warrant	5
Mittimus	1
Tampering with Witness	2
Total	316

BREAKDOWN OF INMATES BY AGE GROUP

AGE GROUP	TOTAL DAYS SERVED [HOC]
*18-25	4,823
26-35	1,974
36-45	715
46-55	347
56-65	14
Over 65	0
House of Correction: -	Total Inmate Days 7,873
	Total Number Inmates 226
	Average length of Stay 34.84 days

AGE GROUP	TOTAL DAYS SERVED [JAIL]
*18-25	2,767
26-35	1,600
36-45	360
46-55	305
56-65	4
Over 65	0
Jail:	Total Inmate Days 5,036
	Total Number Inmates 316
	Average length of stay 15.94 days

* Juveniles are not held in Jail/HOC facility

COMBINED TOTALS:	Total Number Inmates (Jail & HOC)	542
	Total Number Inmate Days	12,909

Admissions: 542
Repeaters: 218
Recidivism: 40% past 4 years

*Note: Time served figures are for the fiscal year only, not actual length of sentences for some inmates.

CHAPLAIN'S REPORT

In a complex such as this, the spiritual help, guidance, and love given is of utmost importance, not only to the people in the jail, but the residents and bed-care patients. Only Eternity will reveal how much help has been given. Once again this past year there has been a ministry carried on at the jail by two area pastors. Unfortunately, at the moment, these two have moved away, but we hope that soon others may continue this ministry. Various area churches have the chapel services on Sunday afternoons for the residents. One church group comes regularly to sing to the bed-care patients, and some others come occasionally. Communion is served to all who wish it. A memorial service was held within the complex this year in memory of a well-loved resident who recently passed away. It has been a privilege to minister to those who request prayers, including some of the employees. Scripture calendars and cards were again given out at Christmas, plus Daily Devotional booklets given to those who wish to have them.

Jewell Lamphere, Chaplain
Lay Minister's License
Center Haverhill
Advent Christian Church

REPORT OF ATTENDING PHYSICIANS, GRAFTON COUNTY NURSING HOME

In the past and continuing at present, the expectations of most families, as well as patients themselves as they enter GCNH, are that they are leaving home for the last time, to be cared for the rest of their lives. In most cases families can no longer provide to them the needed level of care, or meet a need for a higher level of care after acute illness or hospitalization.

Increasingly, the goals of the administration, medical staff, nursing staff, social services, physical therapy, occupational therapy, indeed every department of the institution, have been to provide not only the day by day care that all of our patients need, but also to stimulate them to provide for themselves all of the care of which they are capable; and to develop an interest in some of the various activities that are planned to help restore skills and abilities previously considered lost, bring pride of accomplishment, and give auditory or visual pleasure.

A major contribution to the success of these efforts for any individual is the support, visits, and continuing concern of family and friends. Their visits add immeasurably to the pleasure of the day, and the trips outside that they provide are long remembered. In a few cases each year there is sufficient improvement in health to allow return home -- an occasion for real rejoicing and satisfaction on the part of patient, family, and staff.

Where such improvement is not possible or realistically to be expected, our goals are to maintain and improve, if possible, maximum function with minimum of discomfort for as long as possible.

Elisabeth M. Berry, M.D.
Harry M. Rowe, M.D.

REPORT OF THE GRAFTON COUNTY HOME ASSOCIATION

This is the 1982-83 report of the Grafton County Home Association. This Association is a non-profit, free membership organization for the sole purpose of providing social and recreation programs for the residents at the Grafton County Nursing Home.

This past year the Association participated in the Christmas Bazaar, which included a bake sale, white elephant table and a raffle. Also during the past year the Association held an Easter raffle. The proceeds from all of the sales and donations go toward movies, bingo, Christmas presents and outside recreational functions. During the past year the Association has also purchased two new fish tanks with full equipment, purchased a beauty parlor chair, made repairs on the tv's, and helped sponsor part of the Family Day, held here at the Home.

The Association meets once a month. No decisions are made without the majority vote of the Association members.

Respectfully submitted,

Amy Emerson
President

GRAFTON COTTAGE COMMISSIONERS
Courthouse, P. O. Box 108
Woodsville, N. H. 03785

Special Collections
UNH Library
Durham, N.H. 03824

SERIAL FOURTH CLASS RATE--BOOKS

